



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability

AGENDA

December 15, 2021
11:00 a.m.
Teams

1. Call to Order
2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)
3. Approval of Minutes from September 1, 2021 (Action) **(Pages 2-3)**
4. Fiscal Reports and Summary (Action) **(Pages 4-8)**
5. 2022 Care and Treatment Board Meeting Schedule (Action) **(Page 9)**
6. Agency Visit Reports (Discussion) **(Page 10)**
7. Public Comments
8. Adjourn



Peoria County Board for the Care and Treatment Of Persons With A Developmental Disability

Members Present: Alyssa Herman
Greg Chance
Todd Baker

Members Absent: Joyce Harant
Andrew Rand, County Board Liaison

Others Present: Brian Gulley, Peoria City/County Health Department
Amy Roberts, Peoria City/County Health Department
Patti Gratton, CWTC
Doris Hayes, EPIC

Call to Order

Meeting was called to order at 11:03 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

Mr. Chance made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Ms. Herman. Motion carried (3,0).

Approval of Minutes from August 18, 2021

A motion was made by Mr. Chance to approve the minutes of the August 18, 2021 meeting. Motion was seconded by Ms. Herman. Motion carried (3,0).

Fiscal Reports and Summary

Mr. Gulley stated these numbers are through August and for revenues are at \$655,388 and expenses are at \$422,149, which includes the payments made from April through June. Currently, this leads a surplus of \$233,239 and a fund balance of \$705,671. Mr. Gulley stated that he has sent three emails to the State's Attorney to ask about the contracts, as that is the current hold up. Language was added, so the contracts are still waiting to be approved. Mr. Chance made a motion to accept the Fiscal Reports. Ms. Herman seconded. Motion carried (3,0).

FY2022 Budget Approval

Mr. Gulley reviewed the budget in the packet with property tax at \$677,895. This was the exact amount budgeted for 2021. CPPRT at \$232,295, which is up from 2021. Interest at \$1,340, which is down a little. This leaves a total revenue of \$911,530 which is more than what was budgeted for 2021. There is only one line item for the expenses for the agencies, which is at \$1,009,465. This reflects the January through June payments and an estimate for July through December to keep the awards level. With those numbers, that leaves a deficit of \$97,935. For this year, there is a projected surplus of \$94,290 and if the deficit for 2022 came into effect, it would make the fund balance \$468,788. Mr. Gulley noted that the CPPRT money is a wild card, this year \$187,170 was budgeted and have already received \$267,000 and believes there are two more disbursements coming. For the purpose of discussion, Mr. Chance made a motion to approve the FY2022 budget. Motion was seconded by Ms. Herman.

Mr. Chance noted that the ending balance has grown over the past four to five years. Mr. Chance suggested to avoid the issue that the Board had this year of going back and making sure the Board

had enough money in the budget to ensure they're able to fund any grants approved, to provide a cost of doing business increase for those grant recipients, as well as for any other grant that the Board deems to be funded. He did note that just because the money is budgeted, does not mean it has to be spent. Mr. Chance made a motion to amend the FY2022 budget line item under expenses to \$1,050,000. Ms. Herman seconded. Motion carried (3,0).

Motion carried for the FY2022 budget as amended (3,0). Mr. Gulley will inform County Finance of the changes immediately.

Public Comments

CWTC – Patti did not have any new updates from the last meeting, other than working through minute-by-minute changes from the state.

EPIC – Doris invited the Board to EPIC's 70th birthday bash next week with food and drinks.

Adjournment

Mr. Chance made a motion to adjourn the meeting. Motion was seconded by Ms. Herman. Motion carried (3,0).

The meeting adjourned at 11:15 am.

DRAFT

DATE: 12/10/2021
 TIME: 08:39:58

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 11/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	677,895.00	.00	.00	657,292.04	20,602.96	96.96
TOTAL PROPERTY TAXES		677,895.00	.00	.00	657,292.04	20,602.96	96.96
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	187,170.00	.00	.00	368,756.52	-181,586.52	197.02
TOTAL INTERGOVERNMENTAL REVEN		187,170.00	.00	.00	368,756.52	-181,586.52	197.02
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	2,250.00	.00	.00	1,080.65	1,169.35	48.03
TOTAL INTEREST INCOME		2,250.00	.00	.00	1,080.65	1,169.35	48.03
TOTAL CARE & TREATMENT-DEV DI		867,315.00	.00	.00	1,027,129.21	-159,814.21	118.43
TOTAL REPORT		867,315.00	.00	.00	1,027,129.21	-159,814.21	118.43

DATE: 12/10/2021
 TIME: 08:35:48

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 11/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	869,020.00	-14,053.30	.00	638,550.68	230,469.32	73.48
	TOTAL CONTRACTUAL EXPENSES	869,020.00	-14,053.30	.00	638,550.68	230,469.32	73.48
	TOTAL CARE & TREATMENT-DEV DI	869,020.00	-14,053.30	.00	638,550.68	230,469.32	73.48
TOTAL REPORT		869,020.00	-14,053.30	.00	638,550.68	230,469.32	73.48

Care & Treatment Board

<u>2020:</u>	
Beginning Fund Balance (1/1/20)	293,397
<u>Revenues</u>	
Property Tax revenue	682,933
CPPRT revenue	221,983
Interest	3,651
	<u>908,566</u>
<u>Expenditures</u>	
Grants to Agencies	729,529
Rent	0
Utilities	0
Miscellaneous	0
	<u>729,529</u>
<u>Revenues - Expenditures</u>	<u>179,037</u>
<u>2020 Fund Balance</u>	<u>472,433</u>

<u>2021 BUDGET:</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	677,895
CPPRT revenue	187,170
Interest	2,250
	<u>867,315</u>
<u>Expenditures</u>	
Grants to Agencies	869,020
Rent	0
Utilities	0
	<u>869,020</u>
<u>Revenues - Expenditures</u>	<u>-1,705</u>
<u>2021 Budgeted Fund Balance</u>	<u>470,728</u>

<u>2021 ACTUAL (to date - 11/30/21):</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	657,292
CPPRT revenue	368,757
Interest	1,081
	<u>1,027,129</u>
<u>Expenditures</u>	
Grants to Agencies	638,551
Rent	0
Utilities	0
Miscellaneous	0
	<u>638,551</u>
<u>Revenues - Expenditures</u>	<u>388,579</u>
<u>2021 Current Fund Balance</u>	<u>861,010</u>

Care & Treatment Board

FY2021 PROJECTED BUDGET

FY2022 ADOPTED BUDGET

FY21 REVENUES

Acct Code	Account Title	2021 PROJECTED
31110	PROPERTY TAX	672,850
33520	PERSNL PROP REPLC TAX	389,639
35960	INTEREST	1,340
36300	MISCELLANEOUS	0
		1,063,829

FY22 REVENUES

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	685,350
33520	PERSNL PROP REPLC TAX	247,020
35960	INTEREST	1,340
		933,710

FY21 EXPENSES

Acct Code	Account Title	2021 PROJECTED
53280	PROG DEVELOP/COORD	869,006
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		869,006

FY22 EXPENSES

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	1,050,000
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		1,050,000

194,824

-116,290

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Projected</u>	<u>2022 Adopted</u>
Revenues	929,519	899,731	952,920	908,566	1,063,829	933,710
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>729,529</u>	<u>869,006</u>	<u>1,050,000</u>
	236,020	58,796	34,726	179,037	194,824	(116,290)

2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019
	293,397	Ending 2019 Balance

2020 ACTUAL

Beginning Balance	293,397	Beginning 2020 Balance
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020
	472,433	Ending 2020 Balance

2021 PROJECTED

Beginning Balance	472,433	Beginning 2021 Balance
	<u>194,824</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2021
	667,257	Ending 2021 Balance

2022 ADOPTED

Beginning Balance	667,257	Beginning 2022 Balance
	<u>-116,290</u>	This is the <u>proposed</u> amount of <u>decrease</u> to the reserve for 2022
	550,967	Ending 2022 Balance



Peoria County Care and Treatment Board 2022 Proposed Board Meeting Schedule

<u>Date</u>	<u>Time</u>	<u>Location</u>
02-16-2022	11:00am	Virtual
04-20-2022	11:00am	Virtual
05-18-2022	11:00am	Virtual
06-15-2022	11:00am	Virtual
08-17-2022	11:00am	Virtual
10-19-2022	11:00am	Virtual
12-14-2022	11:00am	Virtual



Care & Treatment Board 2022 Agency Visit Calendar

Best Buddies	Camp Big Sky	CWTC	Easterseals	EPIC
	May:	February:	March:	February:
	June:	May:	June:	May:
	September:	August:	September:	August:
	October:	November:	December:	November: