



Peoria County Board for the  
Care and Treatment  
Of Persons With A Developmental Disability

AGENDA

September 1, 2021  
11:00 a.m.  
Teams

1. Call to Order
2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)
3. Approval of Minutes from August 18, 2021 (Action) **(Pages 2-4)**
4. Fiscal Reports and Summary (Action) **(Pages 5-7)**
5. FY2022 Budget Approval (Action) **(Pages 8-9)**
6. Public Comments
7. Adjourn



# Peoria County Board for the Care and Treatment Of Persons With A Developmental Disability

**Members Present:** Alyssa Herman  
Greg Chance  
Todd Baker

**Members Absent:** Joyce Harant  
Andrew Rand, County Board Liaison

**Others Present:** Amy Roberts, Peoria City/County Health Department  
Ryan LaCosse, Best Buddies  
Flynn Okner, Best Buddies (via Conference Phone)  
Amanda Atchley, Camp Big Sky  
Julie Schifeling, Easter Seals  
Patti Gratton, CWTC  
Kim Cornwell, EP!C

## **Call to Order**

Meeting was called to order at 11:04 am by Mr. Baker

## **Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually**

Mr. Chance made a motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually. Motion was seconded by Ms. Herman. Motion carried (3,0).

## **Approval of Minutes from June 16, 2021**

A motion was made by Mr. Chance to approve the minutes of the June 16, 2021 meeting. Motion was seconded by Ms. Herman. Motion carried (3,0).

## **Fiscal Reports and Summary and FY2022 Budget Approval**

Due to Ms. Herman needing to leave the meeting early and Mr. Gulley not being present to discuss the fiscal information, Mr. Chance made a motion to table agenda items 4 and 5 for a future meeting based on availability. Motion was seconded by Ms. Herman. Motion carried (3,0).

## **Conflict of Interest Form**

Mr. Baker noted that the Conflict of Interest form was page 9 in the packet and that each Board Member needed to fill this out. These need to be completed and turned in to Ms. Roberts by either email or mail.

## **Election of Officers**

Mr. Chance made a motion to elect Mr. Baker for Chairperson for July 1, 2021 through June 30, 2022. Motion was seconded by Ms. Herman. Motion carried. (3,0). Mr. Chance made a motion to elect Ms. Herman for Secretary for July 1, 2021 through June 30, 2022. Motion was seconded by Mr. Baker. Motion carried (3,0).

## **Public Comments**

CWTC – Patti noted they have gone back to masks for all visitors, consumers, and staff over the last few weeks. They have increased the request for consumers to get vaccinated. For residents in their group homes, they are at 100% vaccinated, 100% of the salaried staff have been vaccinated, 75% of the hourly staff have been vaccinated, 90% of consumers in the building and 80% of consumers in the apartments have been vaccinated. They are working to educate the individuals who are reluctant to getting the vaccine. They are still working on placing individuals in the community and the Day Program visits are now being limited. She also stated they are doing a dinner and awards presentation on September 14<sup>th</sup> at the Embassy Suites, cocktails at 5:00, dinner at 6:00 with the program shortly following. The theme is Celebrating Everything Local.

Easter Seals – Julie shared that Easter Seals received a 3-year accreditation from the Behavior Health Center of Excellence for their ABA services. They held their Passage to India on Friday that honored the contributions of Asian Indian health care professionals, including Ms. Hendrickson with the inaugural Outstanding Public Health Award. Videos were created about the healthcare community and Julie can share those when they are available.

Camp Big Sky – Amanda stated they have had 787 visitors which included 468 campers with disabilities this season, which has doubled from last year. The season ends at the end of October. The Illinois Department of Natural Resources was there in June and did an aquatic program. The Volunteer Training Program was offered in May and June for six weeks where they had five participants from EPIC and one from Fulton County. The Farmington and Elmwood Police Departments came and did a program on their Canine Unit, as well as the Center for Prevention of Abuse. They just built a sensory activity board with some funding from the pilot club. Spoon River Valley high school students built it for them. The Life Skills program will be offered to students this fall, they currently have seven schools signed up. The three docks have all been completed and are being used daily. Their annual golf outing fundraiser is Friday, September 17<sup>th</sup> at Oak Run Golf Course, registration begins at 10:30, lunch at 11:00 and tee off at 12:00. On Friday, October 15<sup>th</sup> from 5-7 pm there will be a VIP reception for their major donors.

EPIC – Kim stated they are all masking again and following the precautions. Those individuals that live in the EPIC apartments are 99% vaccinated. Individuals coming from their homes, they are closer to 80% vaccinated. Staff-wise they are at 70% vaccinated and they cannot do enough education. Kim noted that there is a network call coming next week about potentially mandating vaccines in their facility. The wheel-chair accessible bikes are out and biking frequently as part of the Cycling Club. They are finding great employment opportunities for people, due to the many openings. Their 70<sup>th</sup> (now 71<sup>st</sup>) anniversary open house with the Chamber of Commerce on September 9<sup>th</sup> at EPIC from 4-7pm. They are looking forward to being able to display a new history wall.

Best Buddies – Ryan gave kudos to everyone dealing with the pandemic. He stated that Best Buddies have five new friendship chapters in the area which leads to the local leadership trainings. They are working on the Morton job fair with Morton Caterpillar to be at the end of September, will have a date soon. They are hosting Financial Fridays with North Western Mutual to better understand financial wellness. Their jobs program currently has 9 people working and 6 looking. On October 1<sup>st</sup> they will be at Warehouse on State for Champion of the Year from 6-11 pm, celebrating 10 philanthropists who are helping to raise money for Best Buddies. They will also have a silent disco, auction, food, & drinks. If you have any questions, you can email him.

### **Agency Visit Reports**

Mr. Baker noted that due to the delta variant, the Board would not be completing the agency visits at this time and will table this until restrictions are lifted.

Mr. Baker also stated that once the contracts are complete, Ms. Roberts will work to do a press release with the awarded grants. Mr. Chance noted that the current grant contracts are still under

review by the State's Attorney's office and that checks should have been mailed out yesterday for payments for April – June.

**Adjournment**

The meeting adjourned at 11:25 am.

DRAFT

DATE: 08/26/2021  
 TIME: 09:51:10

PEORIA COUNTY, IL  
 REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='031'  
 ACCOUNTING PERIOD: 8/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT  
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL  
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT  
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA  
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	677,895.00	26,075.57	.00	386,878.76	291,016.24	57.07
TOTAL PROPERTY TAXES		677,895.00	26,075.57	.00	386,878.76	291,016.24	57.07
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	187,170.00	7,701.20	.00	267,856.52	-80,686.52	143.11
TOTAL INTERGOVERNMENTAL REVEN		187,170.00	7,701.20	.00	267,856.52	-80,686.52	143.11
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	2,250.00	.00	.00	652.64	1,597.36	29.01
TOTAL INTEREST INCOME		2,250.00	.00	.00	652.64	1,597.36	29.01
TOTAL CARE & TREATMENT-DEV DI		867,315.00	33,776.77	.00	655,387.92	211,927.08	75.57
TOTAL REPORT		867,315.00	33,776.77	.00	655,387.92	211,927.08	75.57

DATE: 08/26/2021  
 TIME: 09:52:32

PEORIA COUNTY, IL  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='031'  
 ACCOUNTING PERIOD: 8/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT  
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL  
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT  
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA  
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	869,020.00	.00	.00	422,148.98	446,871.02	48.58
	TOTAL CONTRACTUAL EXPENSES	869,020.00	.00	.00	422,148.98	446,871.02	48.58
	TOTAL CARE & TREATMENT-DEV DI	869,020.00	.00	.00	422,148.98	446,871.02	48.58
TOTAL REPORT		869,020.00	.00	.00	422,148.98	446,871.02	48.58

## Care & Treatment Board

<b><u>2020:</u></b>	
Beginning Fund Balance (1/1/20)	293,397
<b><u>Revenues</u></b>	
Property Tax revenue	682,933
CPPRT revenue	221,983
Interest	3,651
	<u>908,566</u>
<b><u>Expenditures</u></b>	
Grants to Agencies	729,529
Rent	0
Utilities	0
Miscellaneous	0
	<u>729,529</u>
<b><u>Revenues - Expenditures</u></b>	<b>179,037</b>
<b><u>2020 Fund Balance</u></b>	<b><u>472,433</u></b>

<b><u>2021 BUDGET:</u></b>	
Beginning Fund Balance (1/1/21)	472,433
<b><u>Revenues</u></b>	
Property Tax revenue	677,895
CPPRT revenue	187,170
Interest	2,250
	<u>867,315</u>
<b><u>Expenditures</u></b>	
Grants to Agencies	869,020
Rent	0
Utilities	0
	<u>869,020</u>
<b><u>Revenues - Expenditures</u></b>	<b>-1,705</b>
<b><u>2021 Budgeted Fund Balance</u></b>	<b><u>470,728</u></b>

<b><u>2021 ACTUAL (to date - 8/31/21):</u></b>	
Beginning Fund Balance (1/1/21)	472,433
<b><u>Revenues</u></b>	
Property Tax revenue	386,879
CPPRT revenue	267,857
Interest	653
	<u>655,388</u>
<b><u>Expenditures</u></b>	
Grants to Agencies	422,149
Rent	0
Utilities	0
Miscellaneous	0
	<u>422,149</u>
<b><u>Revenues - Expenditures</u></b>	<b>233,239</b>
<b><u>2021 Current Fund Balance</u></b>	<b><u>705,671</u></b>

Care & Treatment Board

**FY2021 PROJECTED BUDGET**

**FY2022 PROPOSED BUDGET**

**FY21 REVENUES**

Acct Code	Account Title	2021 PROJECTED
31110	PROPERTY TAX	672,850
33520	PERSNL PROP REPLC TAX	289,120
35960	INTEREST	1,340
36300	MISCELLANEOUS	0
		<b>963,310</b>

**FY22 REVENUES**

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	677,895
33520	PERSNL PROP REPLC TAX	232,295
35960	INTEREST	1,340
		<b>911,530</b>

**FY21 EXPENSES**

Acct Code	Account Title	2021 PROJECTED
53280	PROG DEVELOP/COORD	869,020
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		<b>869,020</b>

**FY22 EXPENSES**

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	1,009,465
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		<b>1,009,465</b>

94,290

-97,935



# Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Projected</u>	<u>2022 Proposed</u>
Revenues	929,519	899,731	952,920	908,566	963,310	911,530
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>729,529</u>	<u>869,020</u>	<u>1,009,465</u>
	236,020	58,796	34,726	179,037	94,290	(97,935)

## 2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

## 2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

## 2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019
	293,397	Ending 2019 Balance

## 2020 ACTUAL

Beginning Balance	293,397	Beginning 2020 Balance
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020
	472,433	Ending 2020 Balance

## 2021 PROJECTED

Beginning Balance	472,433	Beginning 2021 Balance
	<u>94,290</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2021
	566,723	Ending 2021 Balance

## 2022 PROPOSED

Beginning Balance	566,723	Beginning 2022 Balance
	<u>-97,935</u>	This is the <u>proposed</u> amount of <u>decrease</u> to the reserve for 2022
	468,788	Ending 2022 Balance