



AGENDA

County Operations Committee

Tuesday, June 23, 2020

@ 1:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Suspension of Rules**
3. **Approval of Minutes**
 - May 26, 2020
4. **Informational Items/Reports/Other Minutes/Updates**
 - Workforce Report
 - Furlough Report
5. **Committee Action**
 - Review of Executive Session Minutes
6. **Executive Session**
 - Labor Relations
7. **Miscellaneous**
8. **Adjournment**

DRAFT
MINUTES
County Operations Committee
May 26, 2020
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairman; Linda Daley, Kate Pastucha, Steven Rieker, William Watkins, Jr.
MEMBERS ABSENT:	Jennifer Groves Allison – Vice Chairman
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Larry Evans - State's Attorney's Office; Julie Ciesla – Finance; Angela Loftus – Asst. Director of Human Resources; Gretchen Pearsall, Jamie Dowell – Strategic Communications; Monica Hendrickson – Health Department; Doug Gaa, Chris Watkins – Sheriff's Office; Rachael Parker, Mike Deluhery – County Clerk; Rena' Parker, Jennifer Shadid – Court Administration; Jessica Thomas – County Auditor; Nicole Bjerke – Treasurer; Mark Little, Tim Lanier – IT

Call to Order

Chairman Reneau called the meeting to order at 1:04 p.m.

A motion to suspend the Rules was made by Ms. Daley and seconded by Ms. Pastucha. The motion carried unanimously.

Approval of Minutes

A motion to approve the minutes of April 28, 2020 was made by Ms. Daley and seconded by Ms. Duncan. The motion to approve carried unanimously.

Informational

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for April 2020 and a comparison of April 2019 and April 2020 figures.

Resolutions

• **UPS for Phone System**

A motion to approve was made by Ms. Pastucha and second by Ms. Daley. Mr. Little advised that staff is requesting replacement of an uninterruptable power supply (UPS) supporting the Nortel PBX phone system. He stated that although the standard life of a UPS capacitor is 10 years, the current UPS has been supporting the phone system for 21 years. He stated that life of the new UPS is expected to be 10 years, at which time the County will in all probability be moving to a different type of phone system. He also commented that the UPS would be compatible and able to support a future phone system or other County phone networks. He advised that the project was planned and is funded within the FY2020 IT Services Capital budget.

The motion to approve carried unanimously.

• **Occupational Health Services**

A motion to approve was made by Mr. Watkins and second by Ms. Pastucha. Ms. Loftus advised that an extended contract with IWIRC expires on June 8, 2020. She stated that staff issued an RFP for the services and two proposals were received. She advised that after a review of the cost proposals staff recommends awarding the contract to IWIRC as the lowest responsible bidder.

Ms. Loftus advised that in addition to the lower cost, IWIRC is able to offer all medical services in one location. She also noted that IWIRC offered a 10% discount on the remaining cost for this year.

The motion to approve carried unanimously.

A motion to go into executive session to discuss Labor Relations was made by Ms. Daley and seconded by Ms. Pastucha. The motion carried.

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Watkins and second by Ms. Pastucha.

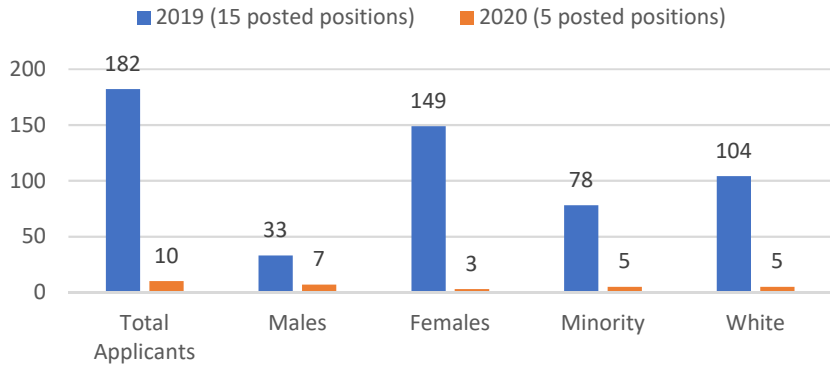
Adjournment

The meeting was adjourned by Chairman Reneau at 1:26 p.m.

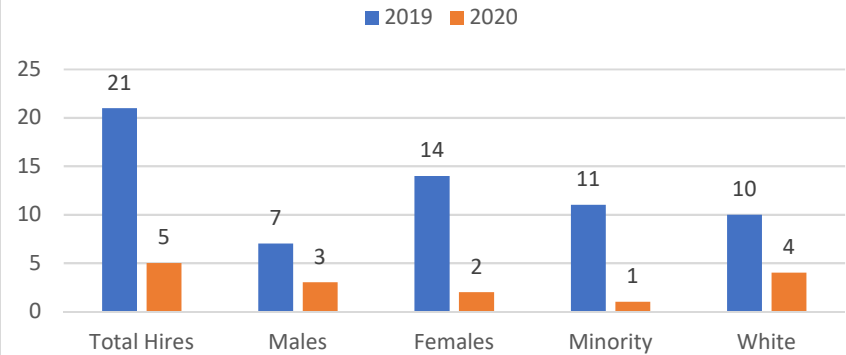
Recorded and Transcribed by: Jan Kleffman

County Operations - Workforce Dashboard - June 2020

May Applicants

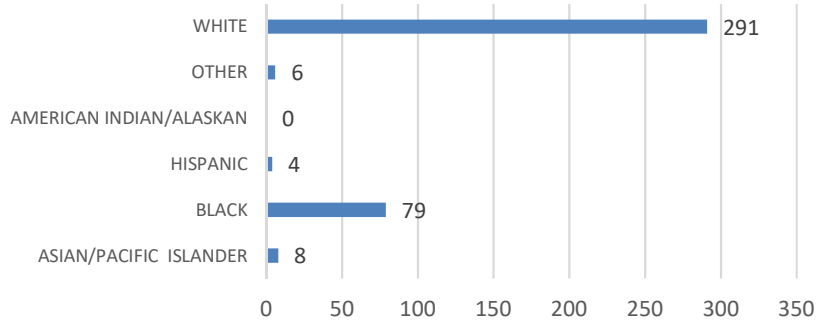


May New Hires



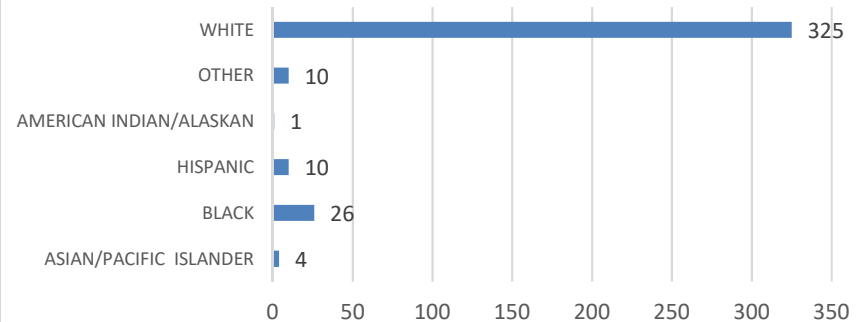
Female Employees Race/Ethnicity

(as of 5/31/20)

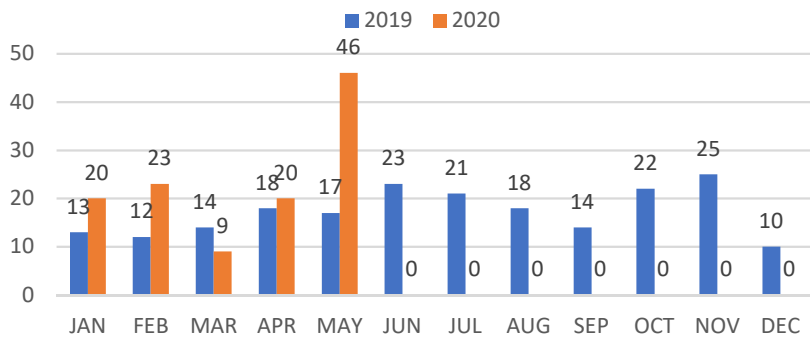


Male Employees Race/Ethnicity

(as of 5/31/20)



Employee Separations



Top Department Separations

	May 2019	May 2020
HO	7	29
PCSO	2	Highway 5
JDC	2	JDC 3

Layoffs (Permanent & Temporary)



As of 6/16/2020, 188 total layoffs (permanent & temporary) have been submitted to HR.

- ★ 148 EEs currently on or have been on furlough/temp layoff
- ★ 25 EEs scheduled for furlough/temp layoff at future date
- ★ 15 permanent layoffs have been issued
- ★ 996 total weeks of furloughs/temp layoffs
- ★ \$1,038,301 gross wage savings due to perm/temp layoff