



AGENDA

County Operations Committee

Tuesday, April 28, 2020
@ 1:45 PM

1. **Call to Order**
2. **Approval of Minutes**
 - December 17, 2019 (*Executive Session*)
 - February 25, 2019 (*Executive Session*)
 - April 6, 2020 (*Regular Session*)
3. **Informational Items/Reports/Other Minutes/Updates**
 - Workforce Report
 - Liability and Worker's Compensation Report
4. **Resolution**
 - Collective Bargaining Agreement (CBA) extension between Peoria County and LIUNA Local 165, IUOE Local 649, and Teamsters Local 627
 - Elected Officials Salaries
5. **Miscellaneous**
6. **Adjournment**

DRAFT
MINUTES
County Operations Committee
April 6, 2020
@ 1:15 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairman; Jennifer Groves Allison – Vice Chairman; Linda Daley, Kate Pastucha, Steven Rieker, William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Larry Evans - State's Attorney's Office; Julie Ciesla – Finance; Angela Loftus – Asst. Director of Human Resources; Gretchen, Pearsall, Jamie Dowell – County Administration; Amy McLaren – County Highway; Nicole Bjerke – Treasurer; Mark Bronke – Probation & Court Services; Jennifer Shadid – Court Administration; Brian Asbell, Doug Gaa, Chris Watkins – Sheriff's Office; Rachael Parker – County Clerk; Jessica Thomas – County Auditor; Mark Little, Tim Lanier – Chief Information Officer

Call to Order

Chairman Reneau called the meeting to order at 1:19 p.m.

A motion to suspend the Rules was made by Ms. Daley and seconded by Mr. Watkins. The motion carried unanimously via roll call vote.

Approval of Minutes

A motion to approve the minutes of February 25, 2020 was made by Ms. Daley and seconded by Mr. Watkins. The motion to approve carried unanimously via roll call vote.

Informational

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for February 2020 and a comparison of February 2019 and February 2020 figures. He advised that 23 position were posted in February 2019, with 16 of those position filled. He noted although 21 positions were posted in February 2020, 22 positions were filled as positions posted in prior months were filled in February. He stated that 23 separations occurred in February 2020, nearly doubled the number of separations in February 2019. He commented that in both years, Heddington Oaks was the main source of separations.

Resolutions

• **Health Plan Update related to COVID-19**

A motion to approve was made by Ms. Daley and second by Mr. Watkins. Ms. Musselman advised that the amendment to the employee health plan will provide additional coverage and enhanced health benefits for COVID-19 related testing and illnesses. She stated that the amendments will be in effect through December 31, 2020. The motion to approve carried unanimously via roll call vote.

• **Worker's Compensation Case #010015-005351-WC-01**

A motion to approve was made by Ms. Daley and second by Mr. Watkins. Ms. Musselman advised that staff is seeking approval on a worker's compensation case in a settlement amount not to exceed \$165,000.00. The motion to approve carried unanimously via roll call vote.

Discussion

- **Elected Officials Salaries**

Mr. Sorrel advised that by Statute the County Board must set salaries of offices up for election in November 180 days prior to those officials taking office. He stated that for the upcoming cycle, the County Board is required to set the salaries of the upcoming 4-year term of the County Auditor, the Circuit Clerk of the Court, and the County Coroner. He also advised that the County Board is required to set the salaries of the upcoming 2-year term of the nine County Board Districts up for election in November.

Mr. Sorrel presented information including internal and external comparables for the three offices. He stressed that salaries are set for the office and duties associated with the office, and not the office holder.

Mr. Rieker asked for clarification regarding an annual \$6,500.00 allocated to a number of elected offices. Mr. Sorrel advised that all eligible elected positions receive the stipend from directly from the State of Illinois as part of their state budget. Mr. Rieker asked if the stipends are additional funding to the office or inclusive within the county budget. Mr. Sorrel advised that the state stipend is a salary reimbursement revenue received by the county and distributed to the elected official, and is in addition to salary figures.

Mr. Rieker questioned the reasoning for the identical salaries of several positions, as those elected offices have differing responsibilities and expectations. A brief discussion ensued as to how best to assess the positions via a metrics review of differing duties and responsibilities, budget, number of employees, etc.

Ms. Daley emphasized the need to be cognizant of recent economic impacts affecting constituents, particularly unemployment issues, in the discussion of potential salary increases for elected officials who are not experiencing those same issues.

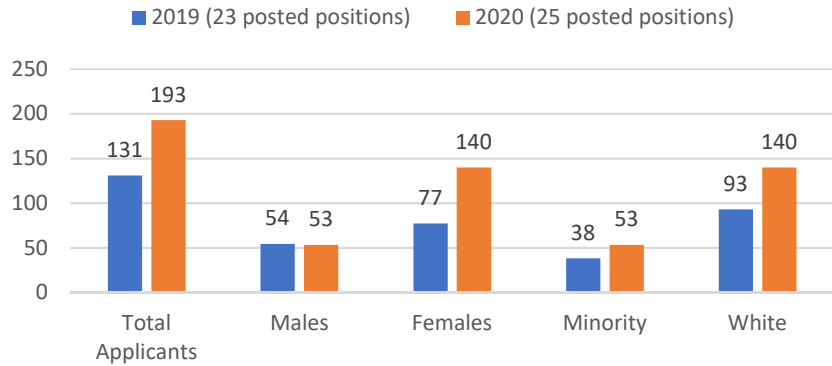
Adjournment

The meeting was adjourned by Chairman Reneau at 1:57 p.m.

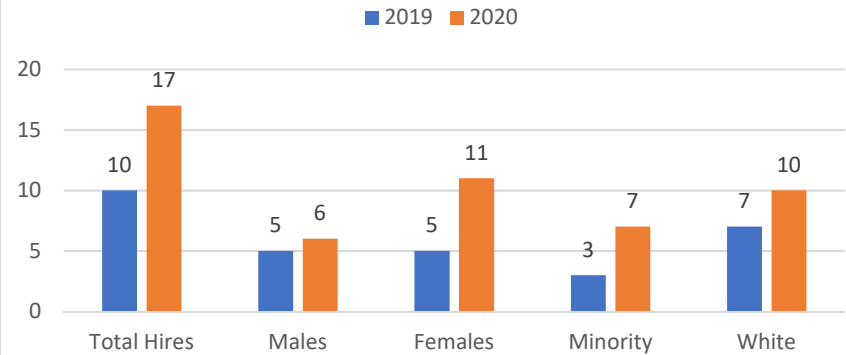
Recorded and Transcribed by: Jan Kleffman

County Operations - Workforce Dashboard - April 2020

March Applicants

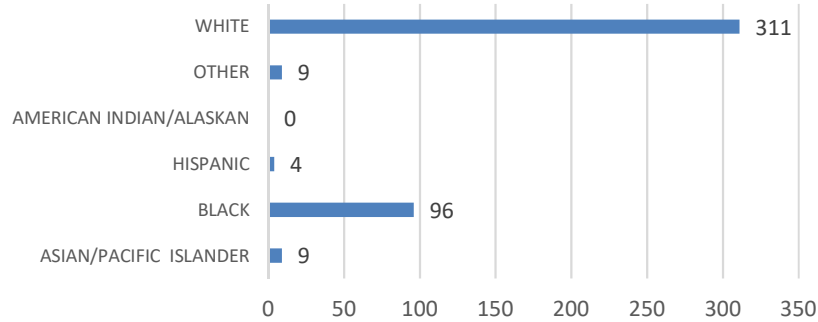


March New Hires



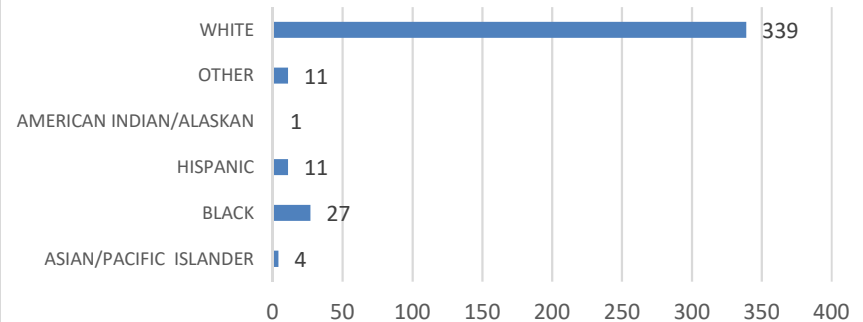
Female Employees Race/Ethnicity

(as of 3/31/20)

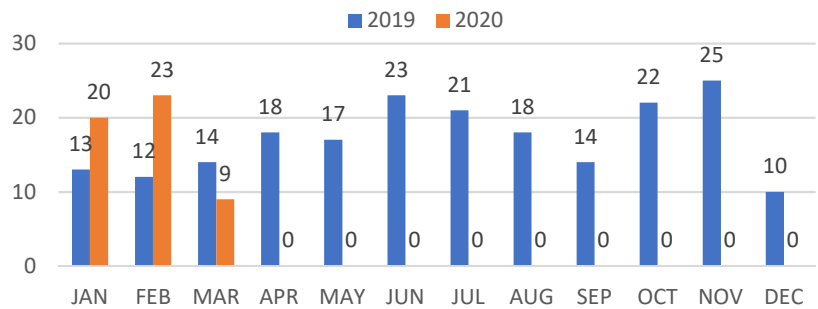


Male Employees Race/Ethnicity

(as of 3/31/20)



Employee Separations

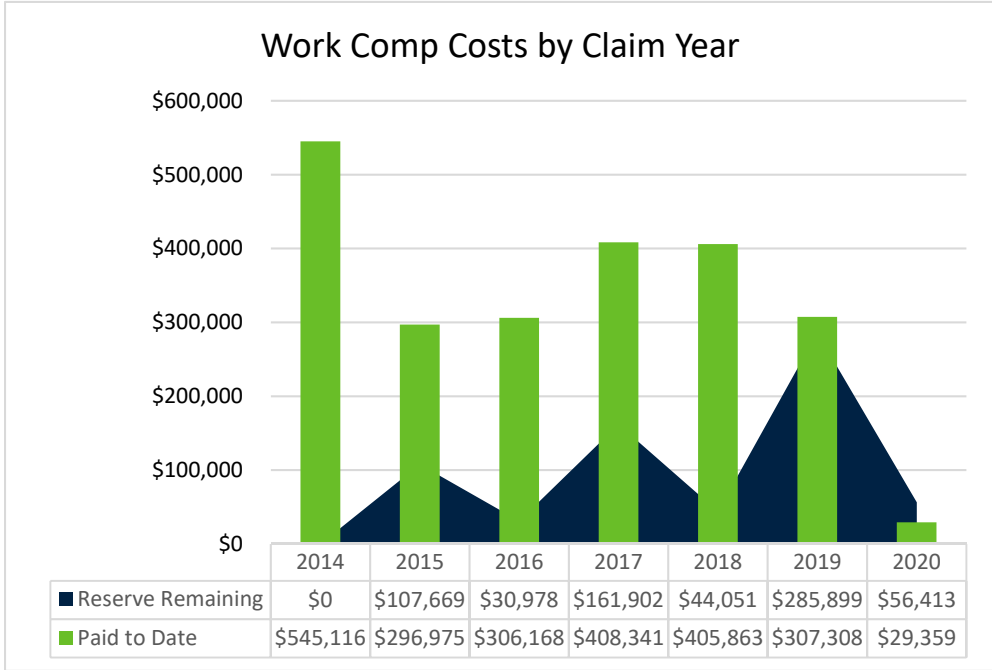
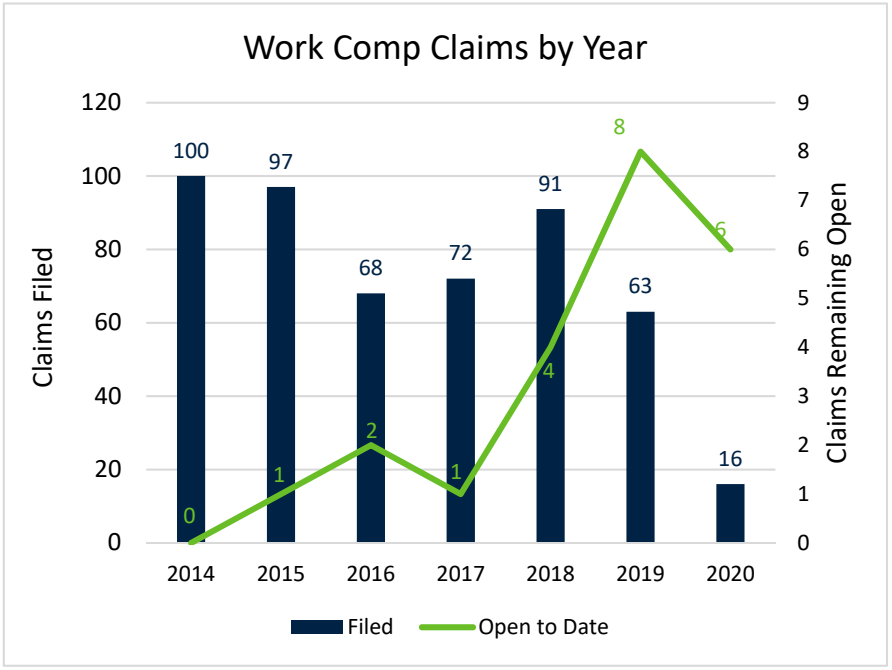
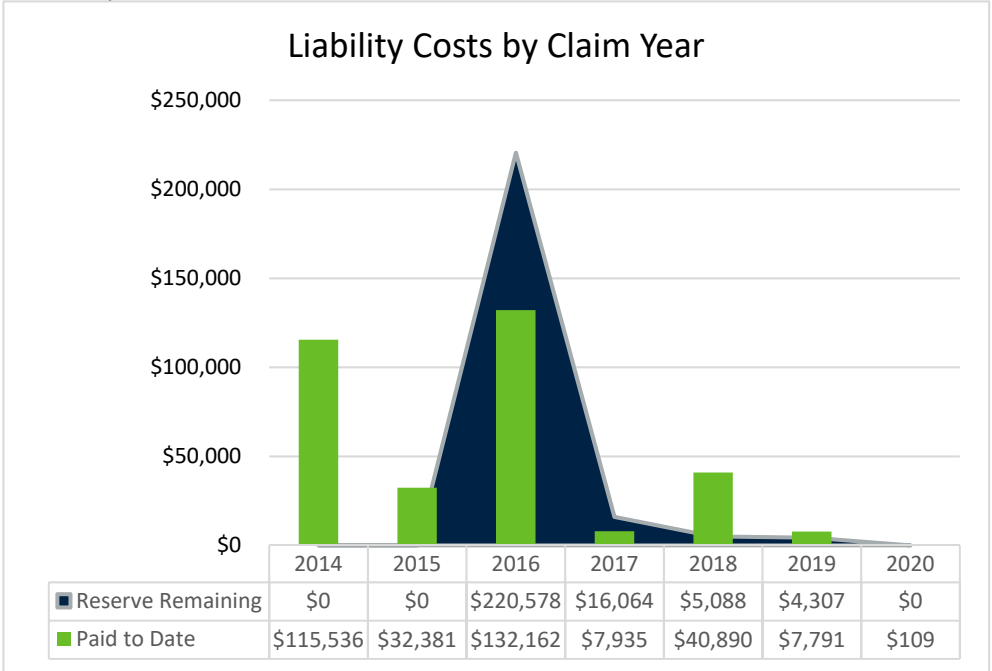
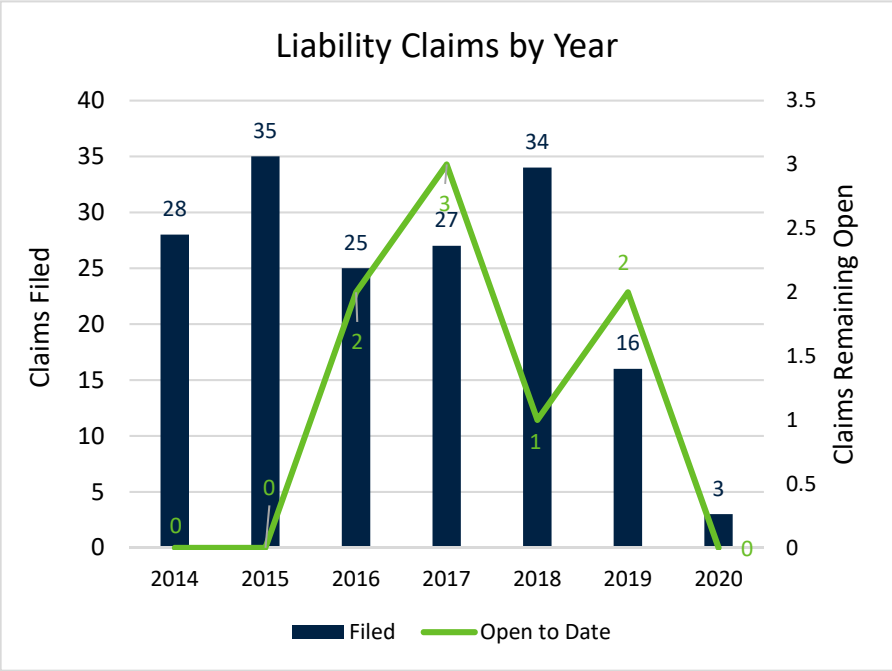


Top Department Separations

	March 2019	March 2020
HO	7	5
Health	3	2

Liability and Work Comp Report - Q1 2020

As of March 31, 2020



AGENDA BRIEFING

COMMITTEE: County Operations Committee
MEETING DATE: April 28, 2020

LINE ITEM:
AMOUNT:

ISSUE:

Approval of the Collective Bargaining Agreement (CBA) extension between Peoria County and LIUNA Local 165, IUOE Local 649, and Teamsters Local 627.

BACKGROUND/DISCUSSION:

The Collective Bargaining Agreement (CBA) with the Laborers, Operators, and Engineers expires on May 31, 2020.

A tentative agreement has been reached between the parties for a one-year (12-month) contract extension with a wage freeze for all currently active employees at the time of agreement. The union ratified the agreement on March 30, 2020.

All provisions of the 2016-2020 collective bargaining agreement with the exception of wages will remain in effect from June 1, 2020 through May 31, 2021.

COUNTY BOARD GOALS:



HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION:

Approve the tentative agreement reached with LIUNA Local 165, IUOE Local 649, and Teamsters Local 627 which was ratified by the union on March 30, 2020.

COMMITTEE ACTION:

PREPARED BY: Shauna Musselman
DEPARTMENT: County Administration
DATE: April 16, 2020

TO THE HONORABLE COUNTY BOARD)
)
COUNTY OF PEORIA, ILLINOIS)

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Approval of the Collective Bargaining Agreement (CBA) extension between Peoria County and LIUNA Local 165, IUOE Local 649, and Teamsters Local 627

RESOLUTION

WHEREAS, representatives of Peoria County and LIUNA Local 165, IUOE Local 649, and Teamsters Local 627) have reached a tentative agreement to extend the current labor agreement for one year, and

WHEREAS, a tentative agreement was reached that includes a wage freeze for all currently active employees at the time of the agreement, and

WHEREAS, the Union ratified the tentative agreement on March 30, 2020, and

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the tentative agreement ratified by the Union that includes a one year contract extension from June 1, 2020 through May 31, 2021, with a wage freeze as noted above and no additional language changes be hereby approved and that the Peoria County Board Chairman/or the County Administrator are hereby authorized and directed to execute the collective bargaining agreement extension on behalf of Peoria County to be effective upon ratification by both parties.

RESPECTFULLY SUBMITTED,
COUNTY OPERATIONS COMMITTEE

AGENDA BRIEFING

COMMITTEE: County Operations
MEETING DATE: April 28, 2016

LINE ITEM:
AMOUNT:

ISSUE:

For RESOLUTION: Setting of Elected Officials Salaries

BACKGROUND/DISCUSSION:

The County Board is required by Statute to set the salaries of elected officials 180 days prior to the newly elected official or board member takes the oath of office on the first Monday in December. Absent a special meeting of the County Board to adopt a resolution, this action has typically occurred at the May County Board meeting during election years.

For this cycle, the Board is required to set the salaries of the upcoming 4-year term of the County Auditor, Circuit Court Clerk, and County Coroner. Additionally, the Board is required to set the salaries of the upcoming 4-year term of the nine (9) County Board Districts up for election this November. In the attached table, these are highlighted in GREEN.

Through prior action, a previous County Board set the salaries for the nine (9) County Board Districts up for election this November. Therefore, they are not included.

The Committee asked for data from other counties. Given the current COVID-19 situation, we were largely not successful in completing this request of the Committee.

As is past history, this is a political decision that the County Administrator does NOT participate except for providing data as requested by the Committee. As a result, there is no recommendation from the Administrator. The recommendation is borne completely by the discussion and direction of the Committee. The attached resolution is blank and will be completed based on the Committee's discussion.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



EFFECTIVE SERVICE DELIVERY



HEALTHY VIBRANT COMMUNITIES



WORKFORCE DEVELOPMENT



COLLABORATION

STAFF RECOMMENDATION:

COMMITTEE ACTION:

PREPARED BY: Scott Sorrel, County Administrator
DEPARTMENT: County Administration

DATE: April 26, 2016

TO THE HONORABLE COUNTY BOARD)
)
 COUNTY OF PEORIA, ILLINOIS)

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Setting of Salaries of the County Auditor, Circuit Court Clerk, County Coroner, and County Board Members

RESOLUTION

WHEREAS, State Statute requires a County Board to set the salaries for countywide Elected Officials and the County Board seats up for election every two years a minimum of 180 days prior to the date each member is sworn into office; and

WHEREAS, this election cycle mandates the County Board set salaries for the County Auditor, Circuit Court Clerk, County Coroner, and County Board Members that will serve a term from December 7, 2020 through November 30, 2024; and

WHEREAS, your County Operations Committee hereby recommends said annual base salaries be as follows:

ELECTED OFFICE	Effective Date			
	12/1/2020	12/1/2021	12/1/2022	12/1/2023
County Board Member Increase over prior year	\$9,242 0.0%	\$9,242 0.0%	To be set after the Reapportionment Process.	
Committee Chairperson Increase over prior year	\$10,242 0.0%	\$10,242 0.0%		
Circuit Court Clerk Increase over prior year Annual Service Payment				
County Auditor Increase over prior year Annual Service Payment				
County Coroner Increase over prior year Annual Service Payment				

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the salaries for the upcoming four year terms of the County Auditor, Circuit Court Clerk, County Coroner, and County Board Members are hereby set as noted above.

RESPECTFULLY SUBMITTED,
 COUNTY OPERATIONS COMMITTEE