



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability

AGENDA

April 21, 2021
11:00 a.m.
Teams

1. Call to Order
2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)
3. Approval of Minutes from December 16, 2020 (Action) **(Pages 2-4)**
4. Fiscal Reports and Summary FY2020 & FY2021 (Action) **(Pages 5-11)**
5. Quarterly Review of Grants (Discussion)
6. Agency Visit Reports (Discussion)
7. Public Comments
8. Adjourn

**Peoria County Board for the Care & Treatment
of Persons with a Developmental Disability
Minutes of
December 16, 2020**

Members Present: Alyssa Herman
Greg Chance
Joyce Harant
Todd Baker

Members Absent: Andrew Rand (County Board Liaison)

Others Present: Amy Roberts, Peoria City/County Health Department
Brian Gulley, Peoria City/County Health Department
Ryan LaCosse, Best Buddies
Amanda Atchley, Camp Big Sky
Don Rulis, CWTC
Julie Schiefeling, Easter Seals
Angie Delost, Easter Seals
Kim Cornwell, EPIC
Brad Guidi, Camp Big Sky

Call to Order

Meeting was called to order at 11:01 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

A motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually was made by Ms. Herman. Motion was seconded by Mr. Chance. Motion carried (4,0).

Approval of Minutes from October 21, 2020.

A motion was made by Ms. Harant to approve the minutes of the October 21, 2020 meeting. Motion was seconded by Mr. Chance. Motion carried (4,0).

Fiscal Reports

Mr. Gulley stated the Fiscal Reports in the packet are numbers through November. Total revenues are at \$877,142. Expenditures are through the third quarter, totaling \$517,349. This leaves the surplus at \$359,793 and a current fund balance of \$653,189. The fourth quarter billing will be coming in and going out in early January, those typically total around \$217,255. There are still small revenues coming in for CPPRT and property tax that still have to post in December. Ms. Harant made a motion to approve the Fiscal Report. Motion was seconded by Ms. Herman. Motion carried (4,0).

FY2021 Care and Treatment Budget

Mr. Gulley stated the County Board approved the budget last week. Total revenues for next year would be \$867,315 and total expenses are set for \$869,020. The expense figure is based on the current funding level of the grantees. This leaves a slight deficit of \$1,705.

2021 Care & Treatment Board Meeting Schedule

Mr. Baker reviewed the schedule that was in the packet and stated that the Board should plan on the February 2021 meeting being virtual at this point and possibly April as well. Mr. Chance made a motion to approve the 2021 Care and Treatment Board Meeting Schedule. Ms. Harant seconded. Motion carried (4,0).

Quarterly Review of Grants

Easterseals Central IL Budget Amendment Request

Ms. Schifeling of Easterseals stated what they are asking for is reappropriation of \$7,677 from their Early Intervention award for equipment and supplies for the new community based natural environment where they will provide EI services. Angie Delost of Easterseals gave some background on the purpose of the natural environment. Mr. Chance made a motion to approve the Easterseals Central Illinois Budget Amendment Request. Motion was seconded by Ms. Herman. Motion carried (3,0,1 Baker).

Agency Visit Reports

Mr. Baker did not have a schedule ready as completing a schedule right now would be difficult due to COVID. Mr. Baker stated it could be through the first quarter next year before any visits would be able to happen.

Public Comments

EP!C – Ms. Cornwell stated they have the virtual Google classrooms running – therefore they would be able to a virtual visit with a Care and Treatment Board member. Ms. Cornell stated they have been fortunate and have not had to lay anyone off from their DT staff during this time. Their poinsettia sale is almost over, which went well. They were able to sign up and are awaiting approval for the week of the 28th through the week of the 4th their group homes and staff will be receiving the COVID vaccine. They are on schedule and they will be coming to their homes and this is not mandatory.

CWTC – Mr. Rulis reported that their Day Training Services have had to pull back a little bit since the last meeting for certain residential facilities as they have not been able to come into the building. They are utilizing Microsoft Teams with those in the homes not able to come into the building. The Activity Director is going into their homes and meeting with the individuals as well as training staff in the homes and giving ideas to work with them. They are still moving forward with community employment and are accepting referrals. Mr. Rulis stated they are also very excited about getting their individuals vaccinated as well.

Camp Big Sky – Ms. Atchley stated that Camp Big Sky had 322 visitors this season, while seeing over 2400 visitors last year. The camp has been closed for the season and they are currently trying to raise funds and apply for grants for a sensory garden for next year to help reduce anxiety, stress, and the protentional mental health issues from the prolonged isolation from this year. They are submitting two major grants for an infrastructure project of the replacement of their docks. Paradise Casino is doing a Wreath's of Hope competition for five local non-profit organization. They decorated a large wreath which can be voted on, if they win, they can get \$2,000 for Camp Big Sky. They are looking to hire an Operations Manager to oversee the maintenance and

operations of camp, as well as an Education Coordinator that would be contracted to help with the life skills volunteer training next year.

Best Buddies – Mr. LaCosse stated they are planning their signature events, in April and October for their jobs program. Their first job placement was at Home Goods in East Peoria and are looking to build momentum on that.

Easterseals – Ms. Schifeling thanked the Board for approving their budget amendment. She also mentioned that their Community Rally Rainbow sculpture at the Riverfront Museum will be up through mid-January, which on the Water Street side. They just received a grant from the McLean County Care & Treatment Board to provide ADA parent training classes to McLean County families.

Mr. Chance stated he was troubled by HISRA going silent on the Board. He suggested sending something via certified mail that the Board considered them delinquent. Ms. Harant stated she can reach out to the Park District Executive Director to see if they can get a response from HISRA on why they have been negligent.

Adjournment

Being no further business, Ms. Harant made a motion to adjourn the meeting. Motion was seconded by Mr. Chance. The meeting ended at 11:34 am.

DATE: 04/13/2021
 TIME: 08:29:15

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 13/20

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	687,975.00	.00	.00	682,932.74	5,042.26	99.27
TOTAL PROPERTY TAXES		687,975.00	.00	.00	682,932.74	5,042.26	99.27
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	234,675.00	.00	.00	221,982.50	12,692.50	94.59
TOTAL INTERGOVERNMENTAL REVEN		234,675.00	.00	.00	221,982.50	12,692.50	94.59
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	4,500.00	677.82	.00	3,650.74	849.26	81.13
TOTAL INTEREST INCOME		4,500.00	677.82	.00	3,650.74	849.26	81.13
TOTAL CARE & TREATMENT-DEV DI		927,150.00	677.82	.00	908,565.98	18,584.02	98.00
TOTAL REPORT		927,150.00	677.82	.00	908,565.98	18,584.02	98.00

DATE: 04/13/2021
 TIME: 08:25:26

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 13/20

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	854,844.00	212,180.00	.00	729,529.25	125,314.75	85.34
	TOTAL CONTRACTUAL EXPENSES	854,844.00	212,180.00	.00	729,529.25	125,314.75	85.34
	TOTAL CARE & TREATMENT-DEV DI	854,844.00	212,180.00	.00	729,529.25	125,314.75	85.34
TOTAL REPORT		854,844.00	212,180.00	.00	729,529.25	125,314.75	85.34

DATE: 04/13/2021
 TIME: 08:30:06

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAl1

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 3/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110	PROPERTY TAX	677,895.00	.00	.00	.00	677,895.00	.00
TOTAL PROPERTY TAXES		677,895.00	.00	.00	.00	677,895.00	.00
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE							
33520	PERSNL PROPERTY REPLC TA	187,170.00	13,801.38	.00	52,000.89	135,169.11	27.78
TOTAL INTERGOVERNMENTAL REVEN		187,170.00	13,801.38	.00	52,000.89	135,169.11	27.78
1ST SUBTOTAL-35900 INTEREST INCOME							
35960	INTEREST	2,250.00	.00	.00	.00	2,250.00	.00
TOTAL INTEREST INCOME		2,250.00	.00	.00	.00	2,250.00	.00
TOTAL CARE & TREATMENT-DEV DI		867,315.00	13,801.38	.00	52,000.89	815,314.11	6.00
TOTAL REPORT		867,315.00	13,801.38	.00	52,000.89	815,314.11	6.00

DATE: 04/13/2021
 TIME: 08:27:38

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 3/21

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	869,020.00	43.68	.00	43.68	868,976.32	.01
	TOTAL CONTRACTUAL EXPENSES	869,020.00	43.68	.00	43.68	868,976.32	.01
	TOTAL CARE & TREATMENT-DEV DI	869,020.00	43.68	.00	43.68	868,976.32	.01
TOTAL REPORT		869,020.00	43.68	.00	43.68	868,976.32	.01

Care & Treatment Board

<u>2020:</u>	
Beginning Fund Balance (1/1/20)	293,397
<u>Revenues</u>	
Property Tax revenue	682,933
CPPRT revenue	221,983
Interest	3,651
	<u>908,566</u>
<u>Expenditures</u>	
Grants to Agencies	729,529
Rent	0
Utilities	0
Miscellaneous	0
	<u>729,529</u>
<u>Revenues - Expenditures</u>	<u>179,037</u>
<u>2020 Fund Balance</u>	<u>472,433</u>

<u>2021 BUDGET:</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	677,895
CPPRT revenue	187,170
Interest	2,250
	<u>867,315</u>
<u>Expenditures</u>	
Grants to Agencies	869,020
Rent	0
Utilities	0
	<u>869,020</u>
<u>Revenues - Expenditures</u>	<u>-1,705</u>
<u>2021 Budgeted Fund Balance</u>	<u>470,728</u>

<u>2021 ACTUAL (to date - 3/31/21):</u>	
Beginning Fund Balance (1/1/21)	472,433
<u>Revenues</u>	
Property Tax revenue	0
CPPRT revenue	52,001
Interest	0
	<u>52,001</u>
<u>Expenditures</u>	
Grants to Agencies	44
Rent	0
Utilities	0
Miscellaneous	0
	<u>44</u>
<u>Revenues - Expenditures</u>	<u>51,957</u>
<u>2021 Current Fund Balance</u>	<u>524,389</u>

Care & Treatment Board

FY2021 PROJECTED BUDGET

FY2022 PROPOSED BUDGET

FY21 REVENUES

Acct Code	Account Title	2021 PROJECTED
31110	PROPERTY TAX	671,116
33520	PERSNL PROP REPLC TAX	187,170
35960	INTEREST	2,250
36300	MISCELLANEOUS	0
		860,536

FY22 REVENUES

Acct Code	Account Title	2022 BUDGETED
31110	PROPERTY TAX	0
33520	PERSNL PROP REPLC TAX	0
35960	INTEREST	0
		0

FY21 EXPENSES

Acct Code	Account Title	2021 PROJECTED
53280	PROG DEVELOP/COORD	869,020
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		869,020

FY22 EXPENSES

Acct Code	Account Title	2022 BUDGETED
53280	PROG DEVELOP/COORD	0
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		0

-8,484

0

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Projected</u>	<u>2022 Proposed</u>
Revenues	929,519	899,731	952,920	908,566	860,536	0
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>729,529</u>	<u>869,020</u>	<u>0</u>
	236,020	58,796	34,726	179,037	(8,484)	0

2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019
	293,397	Ending 2019 Balance

2020 ACTUAL

Beginning Balance	293,397	Beginning 2020 Balance
	<u>179,037</u>	This is the amount of <u>increase</u> to the reserve for 2020
	472,433	Ending 2020 Balance

2021 PROJECTED

Beginning Balance	472,433	Beginning 2021 Balance
	<u>-8,484</u>	This is the <u>projected</u> amount of <u>decrease</u> to the reserve for 2021
	463,949	Ending 2021 Balance

2022 PROPOSED

Beginning Balance	463,949	Beginning 2022 Balance
	<u>0</u>	This is the <u>proposed</u> amount of <u>change</u> to the reserve for 2022
	463,949	Ending 2022 Balance