



AGENDA

WAYS AND MEANS COMMITTEE

Tuesday, April 7, 2020
@ 1:00 PM

1. **Call to Order**
2. **Approval of Minutes**
 - February 26, 2020
3. **Informational Items / Reports / Other Minutes / Updates**
 - Auditor
 - County Clerk's Office
 - Collections and Transactions Report
 - County Election Commission
 - Finance
 - Regional Office of Education
 - Supervisor of Assessments/Board of Review
 - Tax Cycle Update
 - Treasurer
 - Veteran's Assistance Commission
4. **Resolution**
 - Monthly Delinquent Taxes
 - Property Tax Ordinance
5. **Miscellaneous**
6. **Adjournment**

DRAFT
MINUTES
Ways and Means Committee
February 26, 2020
@ 2:00 P.M.

MEMBERS PRESENT:	Steven Rieker – Vice Chairman; Jennifer Groves Allison, James Fennell, Rachel Reliford, Phillip Salzer, William Watkins, Jr., Sharon Williams
MEMBERS ABSENT:	
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner –Chief Financial Officer; Julie Ciesla, Paul Letcher, Kimberly Hudson – Finance; Margie Kowalski – County Auditor; Rachael Parker, Mike Deluhery – County Clerk; Thomas Bride – Election Commission; Beth Crider – Regional Office of Education; Dave Ryan – Supervisor of Assessments; Nicole Bjerke, Kelly Van Middlesworth - Treasurer; Doug Gaa – Sheriff's Office
OTHERS PRESENT:	

Call to Order

The meeting was called to order by Chairman Rieker at 2:00 p.m.

Approval of Minutes

A motion to approve the minutes of January 29, 2020 was made by Mr. Watkins and seconded by Ms. Williams. The motion carried unanimously.

Informational Items/Reports/Other Minutes/Updates

County Auditor

Mr. Rieker directed committee members to the report included in the packet and stood for any questions. There were no questions or comments from committee.

County Clerk

Ms. Parker directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

Peoria County Election Commission

Mr. Bride advised that the General Primary will be held March 17, 2020. He stated that in-office early voting has been ongoing for several weeks, and remarked that early voting will begin at outside locations on Monday, March 2nd. He stated that a sample ballot will be published in the Journal Star on March 9, 2020.

Mr. Bride advised that vote by mail ballots are up 80% as compared to the 2016 presidential primary, with returns up 167%. He stated that 508 ballots from a total of 1400 have been returned. He did note that vote by mail ballots have been increasing consistently for several years. He stated that early voting is up by 84%. He stated that 74% of vote by mail/early voting ballots have been Democratic and 24% Republican. He added there are very few contested Republican contests, while the Democratic races have several.

Finance

Mr. Brunner advised staff is in the process of completing 2019 Financials. He stated that the outside auditors have completed preliminary fieldwork and will return to the courthouse on April 6, 2020.

Mr. Sorrel advised that this Friday is the last day that expenses can be charged to FY 2019.

Regional Office of Education (ROE)

Ms. Crider provided an update on the activities of the Regional Office of Education:

- State's Attorney Jodi Hoos spoke at the Lincoln Event which honored former State's Attorney Jerry Brady. Ms. Crider thanked the State's Attorney's Office, the Treasurer, the County Clerk and others who attended the event.
- Ms. Crider will be speaking at the Peoria Chamber of Commerce Community Leadership School.
- Ms. Crider is the sponsor of the Bradley Brain Summit and will be speaking on Mindfulness.
- The national trainers for Shawn Achor, the author of "The Happiness Advantage", will travel to Peoria to work with 75 educators in March to deliver *Orange Frog* training. The workshop teaches a social/emotional path to positive psychology.
- Peoria High School is in need of adoptions for their "Little Free Pantries" program, and suggested county departmental or county board participation in donating food or other staples for families in need.
- The Arts in Education Spring Celebration begins April 15, 2020 and runs through May 15, 2020. The ROE is again partnering with the Peoria Riverfront Museum, and April 15th will be Junior High Jazz Day at the museum. Several schools are in need of a sponsor, and Ms. Crider commented that any level of sponsor support is appreciated.

Supervisor of Assessments/Board of Review

- Tax Cycle

Mr. Ryan advised that the final abstract has been delivered to the Department of Revenue, with approval anticipated in 3-4 weeks. He stated that as a member of the Legislative Committee of the County Assessors Association, he is closely following pertinent legislation.

Mr. Ryan advised that preliminary EAV figures for 2020, payable in 2021, are similar to 2019 EAV figures.

Treasurer

Ms. Bjerke advised that she has begun working with the vendor chosen to print and mail tax bills to ensure an efficient process. She advised that tax bills for mobile homes will be mailed on Friday, February 28th and will be due within 60 days.

Veteran's Assistance Commission

No report. No questions or comments from committee.

Adjournment

The meeting was adjourned by Chairman Rieker at 2:17 p.m.

Recorded and Transcribed by: Jan Kleffman



Rachael Parker

Peoria County Clerk

General
(309) 672-6059
Land Records
(309) 672-6090

Peoria County Courthouse • Room 101 • 324 Main Street • Peoria, Illinois 61602
countyclerk@peoriacounty.org • www.peoriacounty.org/204/County-Clerk • Fax: (309) 672-6063

County Clerk Collections and Transactions Report - February 2020

	2020		
	Budget	Feb	YTD (Feb.)
County Clerk Revenues:			
Recording Related Fees - General Fund:	727,220	52,471	117,331
Recording Related Fees - Automation Fund:	253,220	19,039	40,670
Real Estate Transfer Tax - County:	330,000	17,186	35,250
Vital Records Certifications:	352,900	34,449	68,548
Property Tax Redemption Fees:	275,200	24,588	45,909
Marriage/Civil Union Licenses:	76,000	3,920	7,560
Raffle Licenses:	12,900	588	2,640
Liquor Licenses:	46,000	666	966
Assumed Name Filings:	1,000	72	140
Notary Filings:	3,500	195	575
Miscellaneous:	600	19	158
Total	2,078,540	153,192	319,748
County Clerk's Collections to Benefit Other County Departments:			
GIS Recording Fee (IT):		32,468	73,320
Postage Reimb. - Redemption Notices (IT):		5,991	9,054
Plat Certification Fees (Treasurer):		75	165
Total		38,534	82,539
County Clerk's Collections to Benefit Other Entities:			
Property Tax Redemption:		430,078	799,676
Real Estate Transfer Tax - City of Peoria:		52,903	101,100
Real Estate Transfer Tax - State of Illinois:		34,372	70,501
Illinois Rental Housing Fee:		12,186	27,270
Illinois Marriage/Civil Union Fee:		280	540
Illinois Death Certificate Fee:		648	1,220
County Trustee (property tax related):		-	-
Total		530,466	1,000,306
TOTAL COLLECTIONS		722,192	1,402,593

Transactions

	<u>Feb</u>	<u>YTD (Feb.)</u>
Recordings	1,658	3,707
Vital Records Certifications	2,347	4,707
Property Tax Redemptions	158	326
Marriage/Civil Union Licenses	56	108
Raffle Licenses	14	39
Liquor Licenses	3	4
Assumed Name Filings	14	27
Notary Filings	23	66
Statement of Economic Interest Filings	399	411

County Clerk Functions Without Revenue

Property Tax Extension, Clerking County Board (minutes, records, County Code & certifying), Statement of Economic Interests, Contracts, Addressing, Service Directory, Military Discharge Recording/Certifying & Various Filings (bonds, oaths, reports, etc.)

Peoria County Monthly Resolution List - March 2020

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
03-20-001	0819626	SAL	MICHAEL SHORTY	18-19-154-001	CITY OF PEORIA	824.50	184.62	7.50	134.00	450.00	48.38
03-20-002	0819497	SAL	WADONDRA M CARR	18-18-181-001	CITY OF PEORIA	4,366.30	156.66	42.50	134.00	1,069.30	2,963.84
03-20-003	0819587	SAL	MELISSA WILSON	18-18-451-013	CITY OF PEORIA	824.50	150.88	7.50	134.00	450.00	82.12
03-20-004	0819232	DEF-SAI	TERRY R. BENNETT	18-04-301-012, 013	CITY OF PEORIA	828.00	154.61	0.00	0.00	345.52	327.87
03-20-005	0819486	DEF-SAI	KENSHAUNA K WATKINS	18-17-310-007	CITY OF PEORIA	860.00	70.02	0.00	0.00	264.78	525.20
03-20-006	0819511	DEF-SAI	CALEB J MCCRACKEN	18-18-227-032	CITY OF PEORIA	850.00	63.48	0.00	0.00	219.27	567.25
03-20-007	0819538	DEF-SAI	BRANDON L BOVAN	18-18-283-009	CITY OF PEORIA	855.00	48.69	0.00	0.00	220.56	585.75
03-20-008	0819597	DEF-SAI	BRANDON BOVAN	18-18-477-001	CITY OF PEORIA	750.00	43.21	0.00	0.00	456.80	249.99
03-20-009	0819607	DEF-SAI	CALEB J MCCRACKEN	18-19-101-017	CITY OF PEORIA	842.00	63.22	0.00	0.00	217.30	561.48
03-20-010	201501891	DEF-RE	COREY MITCHELL	18-08-458-010	City of Peoria	478.00	103.50	0.00	0.00	234.66	139.84
03-20-011	0819534	DEF-SAI	LAWANDA H. NEWBERRY	18-18-281-014	CITY OF PEORIA	835.00	103.63	0.00	0.00	275.18	456.19
03-20-012	201501848	DEF-RE	ANTONIO ISABELLES-ROBERO	18-08-386-018	City of Peoria	355.00	43.34	0.00	0.00	212.62	99.04
03-20-013	201502250	DEF-RE	LORIE ANN ISABELES	18-19-201-013	City of Peoria	455.00	83.62	0.00	0.00	229.54	141.84

Totals **\$13,123.30 \$1,269.48 \$57.50 \$402.00 \$4,645.53 \$6,748.79**

Clerk Fees **\$1,269.48**
 Recorder/Sec of State Fees **\$402.00**
 Total to County **\$8,420.27**

Committee Members

AGENDA BRIEFING

COMMITTEE: Ways & Means
MEETING DATE: April 7, 2020

LINE ITEM: N/A
AMOUNT: N/A

ISSUE: Ordinance for Dividing First Installment of Property Taxes into Equal Installments Pursuant to 35 ILCS 200/21-40

BACKGROUND/DISCUSSION:

Peoria County is on schedule to send out tax bills on or around May 1st. Due to the COVID-19 pandemic, I am making a recommendation to divide the 1st installment into 2 separate equal payments under which 50% of the installment shall not become delinquent until 60 days after the first installment due date per 35 ILCS 200/21-40 (a). This recommendation helps relieve some of the unexpected financial burden placed on the residents of Peoria County due to COVID-19 but still allows the taxing districts to receive a timely distribution in June to help their organization provide essential services for the citizens.

STAFF RECOMMENDATION:

Recommend approval of ordinance dividing first installment of property taxes into equal installment pursuant to 35 ILCS 200/21-40.

COMMITTEE ACTION:

PREPARED BY: Nicole Bjerke, Treasurer
DATE: April 3, 2020

DEPARTMENT: Treasurer

ORDINANCE

**ORDINANCE TO DIVIDE THE 2019 PAYABLE 2020 PEORIA COUNTY PROPERTY TAX FIRST
INSTALLMENT PAYMENT INTO TWO EQUAL PAYMENTS WITH NO PENALTY ON SECOND
50% IF PAID WITHIN 60 DAYS OF FIRST INSTALLMENT DUE DATE**

WHEREAS, a significant outbreak of Coronavirus Disease (COVID-19) emerged which has caused physical and financial consequences for our citizens; and

WHEREAS, Peoria County, Illinois, along with the entire state and nation have asked their citizens to make sacrifices by sheltering in place and only engaging in essential activities, which consequently have had a negative effect on many businesses and industries, and have caused many people financial hardships; and

WHEREAS, Peoria County also recognizes the need for taxing districts to receive property tax revenue to run their organizations and provide essential services; and

WHEREAS, pursuant to 35 ILCS 200/21-40 (a) the Peoria County Board has authority to adopt an ordinance under which 50% of each installment of taxes shall not become delinquent until 60 days after each installment; and

WHEREAS, the Peoria County Board desires to create a one-time ordinance allowing the division of the 2019 payable 2020 real estate tax first installment payment into two payments with the first 50% due by June 9th, 2020 and the remaining 50% due by August 9th, 2020 with no penalty charges if paid by the respective due dates taxes as allowable by law in order to be supportive to the citizens and the taxing bodies during the financial hardship created by COVID-19.

NOW, THEREFORE, BE IT ORDAINED by the County Board of Peoria County, Illinois, by virtue of the authority vested in the Board of the County of Peoria pursuant to 35 ILCS 200/21-40 (a), that the first installment of the 2019 payable 2020 real estate taxes be divided into 2 equal payments with 50% due by June 9th and the second 50% due by August 9th with no penalty charges if paid by the respective due dates; and

BE IT FURTHER ORDAINED, that the Peoria County Administrator is directed to publish this declaration pursuant to all applicable state and local laws; and

BE IT FURTHER ORDAINED, that the Peoria County Treasurer is directed to notify Peoria County Property owners and Peoria County Taxing bodies pursuant to the signing of this resolution.

APPROVED:

ATTEST:

Andrew Rand, Chairman
Peoria County Board

Rachael Parker, Clerk of Peoria County, Illinois
Peoria County