

**Approved 6/25/18**

**MINUTES  
Infrastructure Committee  
May 21, 2018  
@ 2:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Phillip Salzer - Chairman; Gregory Adamson, James Dillon, Rachael Parker, Kate Pastucha, Barry Robinson</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel - County Administrator; Shauna Musselman - Assistant County Administrators; Larry Evans - State's Attorney's Office; Andrew Rand – County Board Chairman; Randy Brunner – Interim Chief Financial Officer; Julie Ciesla – Finance; Gretchen Pearsall – Director of Strategic Communications; Dan O'Connell - Facilities Director; Amy Benecke McLaren, Jeff Gilles - County Highway; Karen Raithel -Recycling &amp; Resource Conservation; Doug Gaa – Sheriff's Office; Mark Little – Chief Information Officer; Steve Sonnemaker – County Clerk; Andrew Dwyer - Greater Peoria Mass Transit District; Chris Kaergard - PJS</b>

**Call to Order**

Chairman Salzer called the meeting to order at 2:00 p.m.

**Approval of Minutes**

A motion to approve the minutes of April 23, 2018 was made by Ms. Parker and seconded by Mr. Robinson. The motion carried.

**Informational**

• **Greater Peoria Sanitary District**

Mr. Adamson noted that only two bids were received for painting work and road improvements, and questioned the low number of bids for the projects. Mr. Sorrel explained that the bids were procured by the GPSD with their purchasing policies, and stated that the scope of work for the road construction would limit available companies. Mr. Dillon further noted that the painting aspect entails industrial-type work which would necessitate a specialty contractor.

Mr. Adamson stated that the minutes reflect the adoption of the Combined Annual Budget and Appropriation Ordinance, and Mr. Salzer advised that staff will research to determine if revisions were made to the Ordinance.

• **Facilities Master Plan**

Mr. O'Connell advised that asbestos abatement is complete and contractors have begun construction at the Brandywine building.

Mr. O'Connell advised that a marble slab for the veteran's war memorial was chipped when being engraved, and the contractor is in the process of locating a replacement slab. He stated that the entire shipment is being held until a replacement is found. He commented that two of the three statues are in the process of being installed, while the third statue is in the design phase.

**Rural Peoria County Transportation System**

Mr. Dwyer advised that an executed agreement is in place for transportation services between Peoria County and MV Transit.

## **Waste Services for County Facilities**

Ms. Raithel advised that the City of Peoria's RFP for a residential waste contract for services included an opportunity for County buildings to opt-in as an alternate, as well as a cost schedule for opting-in at the current level of service. She stated that Sustainability staff will partner with facilities staff to coordinate alterations in service frequency and containers. She commented that the proposal provides an opportunity for employees to have a uniform recycling program at all county facilities.

## **Resolutions**

- **Participation of the Peoria Chapter of Alpha Phi Alpha in the Adopt-A-Highway Program on Park Road**

A motion to approve was made by Mr. Adamson and seconded by Mr. Robinson. Ms. McLaren advised that the Alumni Chapter of Alpha Phi Alpha has requested to participate in the program as part of their community outreach activities. The motion carried unanimously.

- **Participation in Railroad Safety Improvement Project on Blue Ridge Road**

A motion to approve was made by Ms. Parker and seconded by Mr. Adamson. Mr. Gilles advised that the Railway will be upgrading gates and lights at the rail crossing on Blue Ridge Road. He stated that the improvements will be made at no cost to the County; the cost of the work will be 90% Federally funded and 10% Railway funded. He noted that the County would continue to be responsible for standard, ongoing maintenance. The motion carried unanimously.

- **Intergovernmental Agreement with the Greater Peoria Mass Transit District for the transfer of Rural Public Transportation Services**

A motion to approve was made by Mr. Dillon and seconded by Ms. Pastucha. Mr. Sorrel advised that this resolution, as well as the following two, are the final resolutions necessary to effect the transfer of rural and non-urbanized services (CountyLink) from Peoria County to the Greater Peoria Mass Transit District (GPMTD). He advised that the Agreement is drafted with a July 1, 2018 start date. He advised that the Agreement addresses the following:

- Transfer of all CountyLink assets (vehicles, radio equipment within those vehicles, and cash reserves within the Public Transportation Fund) to GPMTD.
- Create service level expectations as they relate to program funding.
- Transfer of existing agreements
- Outlines County and GPMTD responsibilities.

A motion to put the resolutions for "*Service Contracts with Social Service Agencies for Rural Transportation Services*" and "*IDOT Vehicle Procurement Program*" on the table for discussion purposes was made by Mr. Dillon and seconded by Mr. Robinson.

Mr. Adamson asked the amounts of both fund balance and assets minus depreciation. Mr. Sorrel advised that according to the CAFR for the year ending December 31, 2016, the fund balance was approximately \$335,000.00 and just over \$250,000.00 in a separate checking account, with cash assets being a figure between those dollar amounts. He remarked that he did not have immediately accessible information on depreciation figures.

The motion to approve carried unanimously.

- **Service contracts with social service agencies for rural transportation services**

Mr. Sorrel advised that service contracts with Community Workshop & Training Center, EPIC and Senior World expire June 30, 2018 and the new agreements will be transferred.

The motion to approve carried unanimously.

- IDOT Vehicle Procurement Program

Mr. Sorrel advised that the program permits grantees to apply for replacement vehicles that have exceeded 120,000 miles. He stated that 100% of the funding comes from State dollars, with a 0% local match required. He advised that the GPMTD will take delivery of the vans, as delivery occurs in the fall, after the execution of the Intergovernmental Agreement.

The motion to approve carried unanimously.

**Adjournment**

The meeting was adjourned by Chairman Salzer at 2:40 p.m.