

**EXECUTIVE COMMITTEE  
February 27, 2018**

<b>COUNTY BOARD MEMBERS PRESENT:</b>	<b>Andrew Rand - Chairman; Robert Baietto, James Dillon, James Fennell, Allen Mayer, Stephen Morris, Rachael Parker, Steven Rieker, Paul Rosenbohm, Phillip Salzer, Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	<b>Thomas O'Neill</b>
<b>STAFF PRESENT:</b>	<b>Scott Sorrel – County Administrator; Shauna Musselman - Assistant County Administrator; Larry Evans - State's Attorney's Office; Kate Pastucha – County Board Member; Randy Brunner – Interim Chief Financial Officer; Julie Ciesla, Paul Letcher – Finance; Angela Loftus – Asst. Director of Human Resources; Gretchen Pearsall – Director of Strategic Communications; Amy McLaren, Jeff Gilles – County Highway; Jamie Harwood – Coroner; Dan O'Connell – Facilities Director; Nicole Demetreas – Treasurer; Mark Little – Chief Information Officer</b>
<b>VISITORS</b>	<b>Ray Lees – Tri-County Regional Planning Commission; Nick Hornickle, Carol Hornickle, Ken Setterlund, Connie Setterlund – Citizens; Steve Tarter - PJS</b>

**Call to Order**

Chairman Rand called the meeting to order at 3:05 p.m.

**Approval of Minutes**

A motion to approve the minutes of January 23, 2018 was made by Mr. Baietto and seconded by Mr. Rosenbohm. The motion carried.

**Informational**

- Springdale Cemetery Minutes/Springdale Cemetery 2018 approved budget

Mr. Sorrel advised that the Management Authority has agreed to provide a financial report to the committee on a quarterly basis. Mr. Mayer noted that the Intergovernmental Agreement expires in 2022. He suggested a long-term goal of appointing individuals to begin negotiations with the City of Peoria and the Peoria Park District on modification or extension of the Intergovernmental Agreement.

- CDAP/GAP/Macro/Other Loan Report

Ms. Ciesla advised that all loans are current. She noted that the most recent payment issued by the Bankruptcy Court for Hick'ry Stick was received in January. She stated that \$618,044.16 is available to be loaned in the CDAP/GAP Loan Fund, and over \$2.019 million in cash and \$5.13 million in investments available in the Keystone Fund.

In response to a question raised by Mr. Rand regarding an amount written off as uncollectible for the Hick'ry Stick loan, Ms. Ciesla advised that as of FY 2016, all loans in the CDAP loan fund were updated from 5% to 10% allowance for bad debt. She stated that in December 2014, the bankruptcy court ruled that the full balance of the claim in the amount of \$40,590.35 was owed and was to be paid in full to the County of Peoria. She stated that after discussions with the auditors and other finance staff, the allowance for bad debt will be updated from a flat 10% for all CDAP loans to 25% of the outstanding loan balance of Hick'ry Stick alone.

- Heddington Oaks Financials

No questions or comments from committee.

## **Resolutions**

- **Appropriation of unused FY2017 funds to purchase an off road capable vehicle for the Coroner's Office**

The resolution was deferred for one month by Chairman Rand.

- **Amendment #1 to the Rural Peoria Enterprise Zone Designating Ordinance**

A motion to approve was made by Mr. Baietto and seconded by Mr. Fennell. Mr. Sorrel advised that two properties are proposed to be added. He stated that the proposal to add land in unincorporated Peoria County north of Chillicothe was initiated by Mr. Fennell. He commented that the property was formerly recreational fields and a tavern, and will be repurposed and redeveloped. The second parcel is located at the north end of Trivoli Road, is currently zoned heavy industrial, and will be redeveloped for an industrial purpose. He added that the proposal request was initiated by a contact made through the EDC.

Ms. Williams advised that she will be voting against the amendment, due to the threshold of the Prevailing Wage.

The motion to approve carried, with Ms. Williams voting nay.

- **Intergovernmental Agreement with City of Peoria to reconstruct Willow Knolls and Allen Road intersection**

A motion to approve was made by Mr. Baietto and seconded by Mr. Rieker. Mr. Sorrel advised that the deterioration of both Willow Knolls Road and its approaches and the Allen Road intersection has accelerated to the point where immediate reconstruction is necessary. He stated that main goals for the reconstruction are: 1) Construction of the intersection in 2018; 2) Retain Federal allotment for the project by applying to another project through PPUATS; 3) Focus on enhancing pedestrian safety and access; 4) No existing projects of the County or City will be delayed, deferred or cancelled; 5) Finance the project without increasing property taxes.

Mr. Sorrel advised that the Intergovernmental Agreement as drafted includes an estimated project cost not to exceed \$3.6 million, split 50/50 between the City and County. He stated the City will accept jurisdictional transfer of the County's portion of the intersection as of the beginning of the project. He added that the City will be the lead agency utilizing the design/build project delivery method, will select vendors with input from the County, and will hold all contracts with vendors for both governments. He advised that improvements to the intersection will be focused on pedestrian safety, and the City will coordinate solicitation of public feedback on the design.

Mr. Sorrel advised that the County will initially fund 100% of the project cost, with the County structuring a loan due from the City for their total of the project cost, with an interest rate of 3% amortized over 10 years (with the City paying only interest the first 5 years; principal and interest the second 5 years). He explained that the County would use reserves from the "Keystone" Fund to pay the City's share.

Mr. Sorrel advised that the County's share of the funding would not exceed \$1.8 million from the Employee Health Fund, with repayment of the fund coming from the Matching Tax Fund. He stressed that no increase in the Matching Tax property tax rate would be necessary; however, the current rate must be maintained.

Mr. Sorrel advised that the resolution includes the approval of the Intergovernmental Agreement with the City of Peoria, an appropriation of \$1.8 million in the Keystone Fund to the Capital Projects Fund, an appropriation of \$1.8 million from the Employee Health Fund to the Capital Projects Fund, the spending authority within Capital Projects, and a requirement to bring forward a true-up appropriation on completion. He commented that construction is anticipated to begin by early summer, with completion by the 2018/2019 winter season.

Mr. Rieker lauded the agreement as an excellent example of collaboration between the City and County. Several constituents who reside at Fairway Villas, a complex near the intersection, addressed the committee and commended the accelerated timeline for reconstruction.

Mr. Morris cautioned that the repurposing of Federal monies by PPUATS has not yet occurred, and is a policy decision for that body. He stated that both he, as a member of the PPUATS Policy Committee, and Chairman Rand, will initiate a discussion with the membership on the issue.

The motion to approve carried unanimously.

**✚ The following Standing Committee meetings were summarized by their respective Chairperson as follows:**

**Public Safety and Justice**

The following resolutions were recommended to the County Board for approval.

- Establish Peoria City/County Health Department as the Emergency Management Agency designee for the County of Peoria
- Peoria County Sheriff's Office Body Worn Camera Program
- Renewal of Police Services Agreement with the Greater Peoria Airport Authority
- Appropriation into FY2018 EMA Budget for Purchase of Weather Spotter Radios
- Appropriation into FY2018 C.O.P.S. Budget of unspent FY2017 Grant Funds

**County Operations**

The following resolution was recommended to the County Board for approval.

- Risk Management Fund Appropriation

**Land Use**

The following were recommended to the County Board for approval.

**Zoning Cases**

- Case #002-18-U, Petition Jason Bird
- Case #006-18-Z, Petition of Kimberly Irwin
- Case #007-18-U, Petition of Kimberly Irwin

**Resolution**

- Amendment to Chapter 12, Building & Property Maintenance Code

**Infrastructure**

The following resolutions were recommended to the County Board for approval.

- Fire Alarm System (FAS) Study Project
- Adoption of a qualification based selection process for Procurement of Professional Services
- Preliminary Engineering Services Agreement for Land Surveying Services
- Appropriation of County Motor Fuel Tax Funds for Land Surveying Services
- Hallock Hollow Road Erosion Repair bid letting

**Ways and Means**

The following resolutions were recommended to the County Board for approval.

- Monthly Delinquent Taxes

**County Health**

The following resolution was recommended to the County Board for approval.

- Nurse Agency Usage for Heddington Oaks

**Budget Subcommittee**

No resolutions were recommended to the County Board for approval.

A motion to go into executive session to discuss Personnel Matters was made by Mr. Baietto and seconded by Mr. Mayer. The motion carried.

**EXECUTIVE SESSION**

Regular session resumed upon a motion by Mr. Baietto and second by Ms. Williams.

**Adjournment**

The meeting was adjourned by Chairman Rand at 6:07 p.m.