

APPROVED 2/27/18
Minutes
BUDGET SUBCOMMITTEE
January 23, 2018
@ 3:00 p.m.

MEMBERS PRESENT:	James Fennell – Chairman; Robert Baietto, Allen Mayer, Stephen Morris, Thomas O'Neill, Rachael Parker, Andrew Rand, Steven Rieker, Phillip Salzer, Sharon Williams
MEMBERS ABSENT:	James Dillon, Paul Rosenbohm
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman - Assistant County Administrator; Larry Evans - State's Attorney's Office; William Watkins, Jr. – County Board Member; Eric Dubrowski – Chief Financial Officer; Julie Ciesla, Paul Letcher – Finance; Angela Loftus – Asst. Director of Human Resources; Gretchen Pearsall – Director of Strategic Communications; Dan O'Connell – Facilities Director; Nicole Demetreas – Treasurer; Rena' Parker, Jennifer Shadid - Courts; Doug Gaa - Sheriff's Office

Call to Order

Chairman Fennell called the meeting to order at 3:38 p.m.

Approval of Minutes

A motion to approve the minutes of November 28, 2017 was made by Mr. Baietto and seconded by Mr. Salzer. The motion carried.

Informational Items/Reports/Other Minutes/Updates

• **Monthly Financial Report**

Mr. Dubrowski summarized State Shared Revenues through January 2, 2018 and Financial Data through October 31, 2017. He noted that the report this month is an overview of All Funds.

Mr. Dubrowski advised that the adopted budget is showing a \$6.1 million deficit on all funds, with the revised budget showing a deficit of \$8 million, and the year-to-date actual figures are up \$3.9 million through October. He added that the year-to-date number for 2016 showed a \$310,000.00 deficit.

Revenues

Mr. Dubrowski advised that Property Taxes are showing 6.1% year over year growth due to an increase in EAV, as well as an increase in rates. He also noted that Intergovernmental Revenues are up, and Charges for Services and Income Tax are below budget. He stated that Motor Fuel Tax revenues are slightly above the year-to-date budget.

Expenditures

Mr. Dubrowski advised that Personnel expenses are up, although he noted that Personnel in the General Fund will show a large year over year decrease. He stated that Commodities and Capital are down.

Coroner's Office

Mr. Dubrowski updated the committee on the year-to-date financial status of the Coroner's Office, noting that due to the time of year (13th period), there are revenues and personnel costs still incoming. He advised that the Coroner's revenues were budgeted at \$153,000.00, with the year-to-

date actual standing at \$115,000.00. He advised that although historically, 10% of the revenues come in during the 13th period, the numbers would still fall short of anticipated budget.

Mr. Dubrowski advised that Personnel budget figures, dependent on overtime, will come in very close to budget. He stated that budgeted Commodities will be very close to budget as well.

Mr. Dubrowski advised that Contractuals are over budget currently, with the adjusted budget at \$374,000.00 and year-to-date actual at \$401,000.00. He stated that the largest portion of the overage is related to medical testing.

Mr. Dubrowski advised that total expenses for the Coroner's Office, after an adjustment for one payroll period, will be close to the anticipated budget.

Adjournment

The meeting was adjourned by Chairman Fennell at 3:55 p.m.

Recorded & Transcribed by: Jan Kleffman