



**AGENDA**  
**Budget Subcommittee**  
**Tuesday, May 22, 2018**  
**@ 3:00 PM**  
Peoria County Courthouse, Room 402

1. **Call to Order**
2. **Approval of Minutes**
  - April 24, 2018
3. **Informational Items / Reports / Other Minutes / Updates**
  - Monthly Financial Report
  - FY17 Budget Recap and FY18 Budget Status
4. **Miscellaneous**
5. **Adjournment**

**DRAFT**  
**Minutes**  
**BUDGET SUBCOMMITTEE**  
**April 24, 2018**  
**@ 2:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>James Dillon</b> – Vice-Chairman; <b>Allen Mayer, Stephen Morris, Thomas O’Neill, Andrew Rand, Paul Rosenbohm, Phillip Salzer, Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	<b>James Fennell</b> - Chairman; <b>Robert Baietto; Rachael Parker, Steven Rieker</b>
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> - Assistant County Administrator; <b>Larry Evans</b> - State's Attorney's Office; <b>Randy Brunner</b> – Interim Chief Financial Officer; <b>Julie Ciesla, Paul Letcher</b> – Finance; <b>Angela Loftus</b> – Asst. Director of Human Resources; <b>Rena’ Parker</b> – Courts Administration; <b>Amy Benecke McLaren</b> –County Highway; <b>Mark Little</b> – Chief Information Officer; <b>Beth Derry</b> – Regional Office of Education; <b>Nicole Demetreas</b> – Treasurer; <b>Brian Asbell, Doug Gaa</b> - Sheriff’s Office

**Call to Order**

Vice-Chairman Dillon called the meeting to order at 3:04 p.m.

**Approval of Minutes**

A motion to approve the minutes of March 27, 2018 was made by Mr. O’Neill and seconded by Mr. Rosenbohm. The motion carried.

**Informational Items/Reports/Other Minutes/Updates**

- **Monthly Financial Report**

Mr. Brunner summarized financial data for all funds through January 31, 2018. He commented that revenues are up, although without accounting for fund transfers, revenues would be slightly down. He added that PPRT revenues in January were down compared to 2017 figures. He stated that expenditures are down in comparison to 2017, noting decreases in Contractual expenses and Personnel costs.

**General Fund** – Mr. Brunner advised that both revenues and expenditures are slightly below budgeted numbers. He noted that the Treasurer’s Office brought in \$253,000.00 in revenue above projections. He also commented that the Circuit Clerk’s revenues were down due to a decrease in traffic fines, adding that revenues in this area are down state-wide.

Mr. Brunner stated that the Sheriff’s Office returned nearly \$650,000.00 to the General Fund, additionally noting decreased expenditures in the State’s Attorney’s Office, Circuit Clerk, Courts and Treasurer’s Office.

**Adjournment**

The meeting was adjourned by Vice-Chairman Dillon at 3:08 p.m.

*Recorded & Transcribed by: Jan Kleffman*

**GENERAL FUND REVENUES**

<b>TITLE</b>	<b>CURRENT YEAR BUDGET</b>	<b>CURRENT YEAR REVENUE</b>	<b>CURRENT YEAR %</b>	<b>PRIOR YEAR BUDGET</b>	<b>PRIOR YEAR REVENUE</b>	<b>PRIOR YEAR %</b>	<b>COMMENTS</b>
PROPERTY TAXES	8,088,458	-	0.0%	7,695,935	2,157	0.0%	1st distribution in June
OTHER TAXES	680,000	1,621	0.2%	681,800	1,244	0.2%	
LICENSES AND PERMI	431,000	33,279	7.7%	573,500	36,721	6.4%	
INTERGOVERNMENTAL	21,258,576	2,890,656	13.6%	22,113,981	2,176,575	9.8%	timing of sales tax entries
CHARGES FOR SERVIC	9,716,610	1,147,220	11.8%	9,780,539	1,349,926	13.8%	new circuit clerk funds
FINES	780,500	94,164	12.1%	813,500	78,002	9.6%	
INTEREST INCOME	39,660	7,727	19.5%	34,830	6,631	19.0%	
MISCELLANEOUS REVE	1,304,600	208,768	16.0%	1,315,910	199,885	15.2%	
OTHER FINANCING SO	30,000	-	0.0%	30,000	3,939	13.1%	
FUND TRANSFERS IN	93,616	7,462	8.0%	108,365	7,462	6.9%	
	42,423,020	4,390,896	10.4%	43,148,360	3,862,541	9.0%	

**GENERAL FUND EXPENSES**

<b>TITLE</b>	<b>CURRENT YEAR BUDGET</b>	<b>CURRENT YEAR EXPENDITURES</b>	<b>CURRENT YEAR %</b>	<b>PRIOR YEAR BUDGET</b>	<b>PRIOR YEAR EXPENDITURES</b>	<b>PRIOR YEAR %</b>	<b>COMMENTS</b>
PERSONNEL EXPENSES	27,298,133	3,185,058	11.7%	26,786,571	3,285,849	12.3%	
COMMODITIES EXPENSES	1,161,468	93,893	8.1%	1,215,375	153,661	12.6%	
CONTRACTUAL EXPENSES	11,552,196	1,728,435	15.0%	11,114,388	1,547,389	13.9%	
CAPITAL OUTLAY EXP	500,675	-	0.0%	571,000	31,806	5.6%	
FUND TRANSFERS OUT	1,603,281	412,309	25.7%	1,542,530	257,088	16.7%	transfer entires now done monthly
	42,115,753	5,419,694	12.9%	41,229,864	5,275,793	12.8%	

**GENERAL FUND REVENUES BY DEPARTMENT**

<b>DEPARTMENT</b>	<b>CURRENT YEAR BUDGET</b>	<b>CURRENT YEAR REVENUE</b>	<b>CURRENT YEAR %</b>	<b>PRIOR YEAR BUDGET</b>	<b>PRIOR YEAR REVENUE</b>	<b>PRIOR YEAR %</b>	<b>\$ CHANGE YEAR-TO-YEAR</b>	<b>COMMENTS</b>
GENERAL COUNTY	26,765,018	2,543,208	9.5%	27,447,515	1,802,382	6.6%	740,826	sales tax entries timing
COUNTY ADMINISTRAT	366,966	51,697	14.1%	382,175	51,389	13.4%	309	
COUNTY BOARD	2,580	430	16.7%	2,580	430	16.7%	-	
FINANCE	68,220	6,419	9.4%	68,570	10,296	15.0%	(3,878)	
FACILITIES	328,990	22,902	7.0%	328,990	22,902	7.0%	-	
STATES ATTORNEY	1,065,606	92,103	8.6%	1,005,625	94,957	9.4%	(2,854)	
CIRCUIT CLERK	3,824,300	415,864	10.9%	3,946,630	542,171	13.7%	(126,308)	
PUBLIC DEFENDER	284,500	39,307	13.8%	227,260	33,176	14.6%	6,131	
COURT ADMINISTRATI	2,232,740	337,540	15.1%	2,162,775	361,494	16.7%	(23,954)	
COUNTY SHERIFF	3,852,605	540,750	14.0%	3,900,965	577,971	14.8%	(37,222)	
COUNTY TREASURER	1,062,690	12,431	1.2%	1,052,890	10,409	1.0%	2,023	
SUPERVISOR OF ASSE	54,310	7,240	13.3%	55,800	7,098	12.7%	142	
ZONING & PLANNING	336,500	32,757	9.7%	489,500	32,398	6.6%	359	
COUNTY CLERK	1,891,950	266,450	14.1%	1,857,690	304,429	16.4%	(37,978)	
COUNTY AUDITOR	60,000	8,600	14.3%	-	-	#DIV/0!	8,600	
COUNTY CORONER	150,200	11,168	7.4%	143,600	9,009	6.3%	2,159	
EMERGENCY MGMT AGE	30,640	190	0.6%	33,140	190	0.6%	-	
REGIONAL OFFICE OF	14,000	-	0.0%	11,500	-	0.0%	-	
CO ELECTIONS COMMI	31,205	1,840	5.9%	31,155	1,840	5.9%	-	
	<b>42,423,020</b>	<b>4,390,896</b>	<b>10.4%</b>	<b>43,148,360</b>	<b>3,862,541</b>	<b>9.0%</b>	<b>528,356</b>	

**GENERAL FUND EXPENSES BY DEPARTMENT**

<b>DEPARTMENT</b>	<b>CURRENT YEAR BUDGET</b>	<b>CURRENT YEAR EXPENDITURES</b>	<b>CURRENT YEAR %</b>	<b>PRIOR YEAR BUDGET</b>	<b>PRIOR YEAR EXPENDITURES</b>	<b>PRIOR YEAR %</b>	<b>\$ CHANGE YEAR-TO-YEAR</b>	<b>COMMENTS</b>
GENERAL COUNTY	6,896,455	1,217,775	17.7%	6,365,920	949,655	14.9%	268,120	transfers timing
COUNTY ADMINISTRAT	709,450	82,712	11.7%	698,198	91,599	13.1%	(8,888)	
COUNTY BOARD	195,012	26,980	13.8%	194,145	26,892	13.9%	88	
FINANCE	425,939	47,137	11.1%	425,585	47,998	11.3%	(861)	
FACILITIES	2,184,935	198,300	9.1%	2,247,671	196,789	8.8%	1,511	
STATES ATTORNEY	3,703,792	513,228	13.9%	3,741,385	449,612	12.0%	63,616	
CIRCUIT CLERK	2,358,224	262,858	11.1%	2,267,892	255,258	11.3%	7,600	
PUBLIC DEFENDER	1,508,597	204,043	13.5%	1,515,997	265,715	17.5%	(61,672)	
COURT ADMINISTRATI	3,796,000	439,553	11.6%	3,513,598	408,160	11.6%	31,393	
COUNTY SHERIFF	15,783,875	1,863,381	11.8%	15,768,454	2,021,872	12.8%	(158,491)	
SHERIFF MERIT COMM	8,345	764	9.2%	8,407	210	2.5%	554	
COUNTY TREASURER	409,723	37,126	9.1%	409,979	43,418	10.6%	(6,292)	
SUPERVISOR OF ASSE	562,692	62,873	11.2%	579,710	75,694	13.1%	(12,822)	
ZONING & PLANNING	617,031	75,963	12.3%	633,530	76,343	12.1%	(380)	
ZONING BOARD OF AP	7,750	1,170	15.1%	7,750	1,350	17.4%	(180)	
COUNTY CLERK	824,180	102,980	12.5%	771,922	87,730	11.4%	15,250	
COUNTY AUDITOR	173,750	22,535	13.0%	203,305	15,907	7.8%	6,628	
COUNTY CORONER	725,793	119,485	16.5%	702,342	99,602	14.2%	19,882	
EMERGENCY MGMT AGE	217,290	36,336	16.7%	220,939	36,603	16.6%	(267)	
REGIONAL OFFICE OF	224,292	28,448	12.7%	229,195	44,361	19.4%	(15,913)	
CO ELECTIONS COMMI	782,628	76,050	9.7%	723,940	81,026	11.2%	(4,976)	
	42,115,753	5,419,694	12.9%	41,229,864	5,275,793	12.8%	143,901	

REVENUES BY FUND THRU PERIOD 2

FUND	TITLE	CURRENT YEAR BUDGET	CURRENT YEAR REVENUE	CURRENT YEAR %	PRIOR YEAR BUDGET	PRIOR YEAR REVENUE	PRIOR YEAR %	\$ CHANGE YEAR-TO-YEAR	
001	GENERAL	42,423,020	4,390,896	10.4%	43,148,360	3,862,541	9.0%	528,356	timing of sales tax entries
003	EMERGENCY TELEPHONE	1,500,000	2,537	0.2%	1,584,100	293	0.0%	2,245	
026	PCAPS	1,443,516	191,324	13.3%	1,479,900	167,699	11.3%	23,625	
030	PEORIA CITY/COUNTY	5,994,190	821,229	13.7%	6,091,100	851,868	14.0%	(30,639)	
031	CARE AND TREATMENT	899,476	23,113	2.6%	890,000	34,983	3.9%	(11,869)	
033	COUNTY HIGHWAY	4,435,285	131,534	3.0%	4,304,410	123,508	2.9%	8,026	
034	COUNTY BRIDGE	1,959,361	859	0.0%	1,862,405	2,567	0.1%	(1,708)	
035	TOWNSHIP BRIDGE	300	484	161.4%	96,010	36	0.0%	448	
036	COUNTY MOTOR FUEL	3,270,000	422,294	12.9%	3,496,460	432,390	12.4%	(10,096)	
037	TOWNSHIP MOTOR FUE	911,600	149,166	16.4%	840,100	153,395	18.3%	(4,229)	
038	MATCHING TAX	896,180	3,467	0.4%	875,175	5,663	0.6%	(2,196)	
040	COMM DEV ASSIST PR	2,530	1,307	51.7%	4,520	921	20.4%	386	
041	SOLID WASTE MANAGE	250,500	30,459	12.2%	260,550	35,951	13.8%	(5,492)	
042	ILL MUNICIPAL RETI	5,289,756	30,437	0.6%	5,315,555	47,921	0.9%	(17,483)	
043	FICA	3,184,802	30,151	0.9%	3,199,250	46,777	1.5%	(16,626)	
044	VETERANS ASSISTANT	460,578	5,323	1.2%	458,040	7,879	1.7%	(2,556)	
045	PEORIA COUNTY LAW	126,800	21,744	17.1%	117,700	20,061	17.0%	1,683	
046	PEORIA COUNTY FORF	32,500	833	2.6%	33,000	4,475	13.6%	(3,643)	
048	JUVENILE DETENTION	3,508,558	541,951	15.4%	3,521,777	524,068	14.9%	17,883	
049	PROBATION SERVICES	636,500	95,526	15.0%	592,000	98,681	16.7%	(3,155)	
051	DRUG FORFEITURE-SH	19,040	2,808	14.7%	26,815	1,369	5.1%	1,439	
052	NEUTRAL SITE EXCHA	56,100	8,495	15.1%	56,100	9,498	16.9%	(1,004)	
054	MORTGAGE FORECLOSU	10,000	1,357	13.6%	8,000	2,025	25.3%	(668)	
057	INMATE BENEFIT	128,515	15,399	12.0%	126,400	17,100	13.5%	(1,701)	
058	RESTRICTED DONATIO	675	2,299	340.6%	1,575	844	53.6%	1,455	
060	UNIVERSITY OF IL E	112,887	-	0.0%	112,000	43	0.0%	(43)	
061	PUB FACILITIES SAL	4,111,500	624,062	15.2%	4,553,000	303,818	6.7%	320,244	
062	CAPITAL PROJECTS	768,300	479	0.1%	1,400,000	2,443	0.2%	(1,963)	
063	PLANNING AND ZONIN	-	74,504	#DIV/0!	2,669,340	-	0.0%	74,504	
065	PEORIA RIVERFRONT	20,000	3,678	18.4%	15,000	4,640	30.9%	(961)	
067	GEN OBLIGATION DEB	4,805,449	1,200,376	25.0%	5,364,606	86,844	1.6%	1,113,533	accounting entries
070	CRIMINAL JUSTICE S	1,000	238	23.8%	1,000	297	29.7%	(59)	
071	TIF DIST-PRM PARKI	255,000	1,194	0.5%	251,200	1,191	0.5%	3	
076	PEORIA COUNTY PARK	280,000	44,907	16.0%	318,000	47,908	15.1%	(3,000)	
080	PEORIA COUNTY IT S	5,282,066	872,603	16.5%	4,512,385	759,376	16.8%	113,227	increase in IT user fee
081	PEORIA CNTY EMPLOY	9,457,594	1,406,747	14.9%	8,436,312	1,509,745	17.9%	(102,998)	
082	PEORIA COUNTY RISK	2,610,466	233,609	8.9%	2,655,865	214,793	8.1%	18,816	
087	PUBLIC TRANSPORTAT	409,050	15,987	3.9%	787,160	23,005	2.9%	(7,018)	
089	SAO-AUTOMATION FEE	8,000	1,241	15.5%	8,000	1,292	16.1%	(51)	
091	C.O.P.S.	26,290	9	0.0%	28,976	5	0.0%	3	
092	PEO CNTY VETERANS	2,000	3,155	157.7%	25,000	636	2.5%	2,518	
093	ACCESS & VISITATIO	50,120	7,480	14.9%	43,765	6,550	15.0%	930	
094	FAMILY VIOLENCE CO	31,015	-	0.0%	3,204	1,569	49.0%	(1,569)	
097	CNTY/ST CAPITAL IM	85,825	2,758	3.2%	97,800	18,186	18.6%	(15,428)	
107	C/G AUTOMATION FEE	-	48,097	#DIV/0!	-	-	#DIV/0!	48,097	new fund
117	RECORDING AUTOMATI	249,850	30,623	12.3%	239,650	32,998	13.8%	(2,375)	
175	HEDDINGTON OAKS	16,545,333	2,408,767	14.6%	15,523,735	2,372,233	15.3%	36,534	
207	C/C DOCUMENT STORA	-	48,488	#DIV/0!	-	-	#DIV/0!	48,488	new fund
307	C/C CLERK OPER & A	-	4,604	#DIV/0!	-	-	#DIV/0!	4,604	new fund
407	C/C ELECTRONIC CIT	-	1,652	#DIV/0!	-	-	#DIV/0!	1,652	new fund
		122,551,527	13,960,250	11.4%	125,435,300	11,840,084	9.4%		

EXPENSES BY FUND THRU PERIOD 2

FUND	TITLE	CURRENT	CURRENT YEAR EXPENDITURES	CURRENT YEAR %	PRIOR YEAR BUDGET	PRIOR YEAR EXPENDITURES	PRIOR YEAR %	CHANGE	REASON
		YEAR BUDGET						YEAR TO YEAR	
001	GENERAL	42,115,753	5,419,694	12.9%	41,229,864	5,275,793	12.8%	143,901	personnel cost increases
003	EMERGENCY TELEPHON	1,504,061	53,953	3.6%	2,098,741	179,579	8.6%	(125,626)	
026	PCAPS	1,291,048	159,360	12.3%	1,275,667	154,953	12.1%	4,407	
030	PEORIA CITY/COUNTY	6,624,300	697,827	10.5%	6,885,857	782,179	11.4%	(84,352)	
031	CARE AND TREATMENT	930,415	-	0.0%	672,200	50	0.0%	(50)	
033	COUNTY HIGHWAY	4,567,657	532,590	11.7%	4,874,435	493,413	10.1%	39,178	
034	COUNTY BRIDGE	2,255,674	118,770	5.3%	2,436,940	81,836	3.4%	36,934	
035	TOWNSHIP BRIDGE	-	-	#DIV/0!	96,000	-	0.0%	-	
036	COUNTY MOTOR FUEL	5,081,166	173,491	3.4%	4,317,372	15,640	0.4%	157,850	snow removal costs
037	TOWNSHIP MOTOR FUE	840,000	-	0.0%	840,100	-	0.0%	-	
038	MATCHING TAX	1,046,750	46,062	4.4%	1,039,100	52,161	5.0%	(6,099)	
040	COMM DEV ASSIST PR	3,846	-	0.0%	6,595	-	0.0%	-	
041	SOLID WASTE MANAGE	264,639	37,075	14.0%	275,645	31,873	11.6%	5,202	
042	ILL MUNICIPAL RETI	5,130,779	769,739	15.0%	5,315,555	787,138	14.8%	(17,399)	
043	FICA	3,248,959	478,682	14.7%	3,199,250	486,479	15.2%	(7,797)	
044	VETERANS ASSISTANT	501,957	54,158	10.8%	453,145	38,122	8.4%	16,036	
045	PEORIA COUNTY LAW	87,828	12,296	14.0%	67,500	6,576	9.7%	5,719	
046	PEORIA COUNTY FORF	25,000	-	0.0%	65,000	-	0.0%	-	
048	JUVENILE DETENTION	4,182,752	520,814	12.5%	4,074,371	486,881	11.9%	33,933	
049	PROBATION SERVICES	776,750	45,283	5.8%	834,000	46,098	5.5%	(816)	
051	DRUG FORFEITURE-SH	38,475	-	0.0%	25,516	151	0.6%	(151)	
052	NEUTRAL SITE EXCHA	71,405	9,954	13.9%	137,300	18,825	13.7%	(8,870)	
054	MORTGAGE FORECLOSU	8,625	904	10.5%	18,500	-	0.0%	904	
057	INMATE BENEFIT	221,675	13,277	6.0%	105,775	7,161	6.8%	6,116	
058	RESTRICTED DONATIO	13,400	2,105	15.7%	13,000	660	5.1%	1,445	
060	UNIVERSITY OF IL E	112,887	-	0.0%	112,000	-	0.0%	-	
061	PUB FACILITIES SAL	4,145,231	956,930	23.1%	4,800,484	-	0.0%	956,930	accounting for transfers
062	CAPITAL PROJECTS	750,000	550	0.1%	1,250,000	12,255	1.0%	(11,705)	
063	PLANNING AND ZONIN	-	74,493	#DIV/0!	2,669,340	-	0.0%	74,493	
065	PEORIA RIVERFRONT	40,000	-	0.0%	200,000	-	0.0%	-	
067	GEN OBLIGATION DEB	4,806,153	750	0.0%	5,398,791	750	0.0%	-	
070	CRIMINAL JUSTICE S	50,000	10,470	20.9%	50,000	-	0.0%	10,470	
076	PEORIA COUNTY PARK	181,700	38,809	21.4%	239,500	24,467	10.2%	14,342	
080	PEORIA COUNTY IT S	5,458,850	1,010,084	18.5%	5,152,715	1,034,508	20.1%	(24,423)	
081	PEORIA CNTY EMPLOY	10,535,394	1,462,002	13.9%	9,932,512	1,358,054	13.7%	103,948	medical and prescription claims
082	PEORIA COUNTY RISK	2,484,930	1,157,098	46.6%	2,514,880	1,084,300	43.1%	72,798	
087	PUBLIC TRANSPORTAT	426,750	1,287	0.3%	775,146	45	0.0%	1,242	
089	SAO-AUTOMATION FEE	9,050	-	0.0%	9,050	-	0.0%	-	
091	C.O.P.S.	33,500	-	0.0%	28,976	-	0.0%	-	
092	PEO CNTY VETERANS	14,000	2,000	14.3%	360,000	66,233	18.4%	(64,233)	
093	ACCESS & VISITATIO	50,000	6,055	12.1%	43,750	5,329	12.2%	726	
094	FAMILY VIOLENCE CO	31,000	2,895	9.3%	3,184	2,186	68.7%	709	
097	CNTY/ST CAPITAL IM	174,000	-	0.0%	264,000	-	0.0%	-	
117	RECORDING AUTOMATI	157,520	17,840	11.3%	393,160	15,625	4.0%	2,215	
175	HEDDINGTON OAKS	16,545,333	2,893,158	17.5%	16,844,435	2,615,566	15.5%	277,592	personnel and agency costs
		126,839,212	16,780,459	13.2%	131,399,351	15,164,888	11.5%	1,615,571	

**HEDDDINGTON OAKS THRU PERIOD 2**

----- TITLE -----	BUDGET	PERIOD RECEIPTS	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
PROPERTY TAXES	2,110,033	175,836	351,672	1,758,361	16.7%
CHARGES FOR SERVICES	14,365,300	1,006,511	2,059,950	12,305,350	14.3%
FINES	-	-	-	-	0.0%
INTEREST INCOME	70,000	(2,578)	(3,090)	73,090	-4.4%
MISCELLANEOUS REVENUES	-	-	235	(235)	#DIV/0!
total budget	16,545,333	1,179,769	2,408,767	14,136,566	14.6%

----- TITLE -----	BUDGET	PERIOD EXPENDITURES	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
PERSONNEL EXPENSES	9,188,908	559,190	1,281,701	7,907,207	13.9%
COMMODITIES EXPENSES	1,464,852	154,924	250,717	1,214,135	17.1%
CONTRACTUAL EXPENSES	3,912,338	401,388	803,197	3,109,141	20.5%
CAPITAL OUTLAY EXPENSES	28,000	-	3,912	24,088	14.0%
DEPRECIATION EXPENSES	-	114,000	228,000	(228,000)	-
DEBT SERVICE EXPENSES	1,951,235	162,816	325,632	1,625,603	16.7%
total budget	16,545,333	1,392,318	2,893,158	13,652,175	17.5%